



GOVERNMENT OF BERMUDA
 Ministry of Public Works

Department of Public Lands and Buildings

Tender Form

(Note: all sheets form part of the tender)

Floor Conversion (From Suspended Wood to Concrete Floor)

Of

The Youth Center

Located at 3 Angle Street. Hamilton

TO: PERMANENT SECRETARY, Ministry of Public Works

Having examined the tender documents and visited the site for the above work, we the undersigned, offer to undertake the **Conversion of Suspended Wood Floors to Solid Concrete** at the above property, in accordance with the terms and conditions outlined in the draft contract for the specification for whole of the said works for the sum of:

PRICE SCHEDULE (To Be Completed By Contractor)

Total Fixed Tender Sum Brought forward from Bill of Quantities	\$
Total Fixed Tender Sum (words):	
Contract Period:	_____ calendar weeks
Proposed Start Date:	
Proposed Completion Date:	

The above fixed price tender includes all specified requirements such as insurance, overheads, profit property protection, mobilization and demobilization, etc. The above price includes all taxes and duty. Payments will be made following submission of invoices and satisfactory completion of the tender work all as detailed in the form of contract.

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1. We agree to abide by this tender for **NINETY (90) calendar days** from the date fixed for receipt of tenders and shall be irrevocable during that period. We undertake to commence the works within FOURTEEN calendar days of award of contract, and to complete the work withinweeks of the award of contract.
2. We declare that this tender is made with out any connection, comparison of figures or arrangements with or knowledge of any other corporation, firm or person making a tender for the same work and is in all respects fair and without collusion or fraud.
4. 3. We acknowledge that the Government is not bound to accept the lowest or any tender, nor will it accept any late tender. We declare that this tender is made without any connection, comparison of figures or arrangements with or knowledge of any other corporation, firm or person making a tender for the same work and is in all respects fair and without collusion or fraud.
5. We acknowledge that the Government is not bound to accept the lowest or any tender, nor will it accept any late tender.
6. We confirm that we, the undersigned, are conducting business as a proper legal entity and are not delinquent in making payments for outstanding debts for Government receivables such as Social Insurance contributions, Payroll Tax and Public Works (formerly Works & Engineering) fees.
7. We confirm that we have submitted a bona fide Tender, intended to be competitive and we have not fixed or adjusted our Price by or under or in accordance with any agreement or arrangement with any other tenderer.
8. Having examined the Site, the Tender Documents and Addenda Nos. _____inclusive for the execution of the above named Work we, the undersigned, offer to provide the Named Work in accordance with the Instructions to Tenderers, Forms of Tender and related documents, specification (Herein called the Tender Documents).
9. We undertake, if our Tender is accepted, to commence the Works as soon as is reasonably possible after the receipt of the Project Manager's notice to commence, and to provide the Works comprised in the Contract Documents.
10. We understand that Government may accept/reject any tender it may receive.
11. Unless and until a formal Agreement is prepared and executed this Tender, together with your written acceptance thereof, shall constitute a binding contract between us.
12. I/We consent to the collection and use of the information I/we give to the Government of Bermuda in response to the solicitation document and agree to waive any right to challenge any decision made by the Government to disclose the information.

Dated this _____ day of _____, 2015

(Name) _____

(Signature) _____

Duly authorized to sign tenders for and on behalf of:

(Firm) _____

(Address) _____

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COMPANY PROFILE

This tender is submitted by the authorized representative of the company as indicated below:

Company Authorized Representative (name and title)	
Company Legal Name:	
Company Address:	
E-mail Address:	
Tel: Work:	
Tel: Cell:	
Tel: Fax:	
Today's Date:	
Social Insurance No:	
9 Digit Payroll Tax No:	
List of Company Directors:	

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The Bermuda Government is committed to having a sustainable workforce and therefore makes it a compulsory requirement for all Tenderers to provide a company profile of employees [the number and names of Bermudians and non-Bermudian employees, their job categories and information with respect to training that is provided for employees] with their tender for these works.

Total Number of Staff Currently employed _____

Total Number of Bermudian Staff currently employed _____

Total Number of Non Bermudian Staff currently employed. _____

List the category of jobs and number of staff per category

Job Category	Bermudian Yes / No?	Number of staff

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SUB-CONTRACTORS

In the event that we, the undersigned, are awarded the Contract for the work, we will employ the firms listed below as sub-contractors.

All sub-contractors shall be to the approval of the Owner; such approvals being finalized prior to the Contract Award. The successful tenderer will not be permitted to change any sub-contractor without the Owner's approval.

In the event that we employ a sub-contractor not approved by the Owner, we will agree to immediately replace this sub-contractor with an approved sub-contractor. We will accept full responsibility for all damages and costs incurred by the Owner (including, but not limited to, any and all costs relating to the discharging of liens brought on by any unapproved sub-contractor) as a result of employing an unapproved sub-contractor.

Trade	Sub-Contractor

Dated this _____ day of _____, 2015

(Name)

(Signature)

Duly authorized to sign tenders for and on behalf of:

(Firm)

(Address)

CERTIFICATE OF CONFIRMATION OF NON-COLLUSION

Notes for the tenderer

The essence of Open Tendering is that the Government of Bermuda shall receive bona fide competitive Tenders from all persons tendering. In recognition of this principle, all companies submitting a tender will be required, by way of the signature of the Company Principle, state their agreement to the statements below, which indicates that the tender has been submitted without any form of collusion.

The Certificate of Confirmation of Non-Collusion is a mandatory requirement from all tenderers. Any tenders submitted which do not include a signed copy of the Certificate will be wholly rejected and will not be included in the evaluation process.

If it is later found that the undertakings made below have been breached at any stage of the process, the tenderer will be expelled from the process immediately. In the event that this is discovered after a contract award, legal action may be taken against the tenderer and/or any party involved in the matter.

False submissions may also exclude the tenderer, and any other person or company involved in collusion, from tendering for future contracts tendered by the Government of Bermuda.

Confirmation of non-collusion

I/We certify that this is a bona fide Tender, intended to be competitive and that I/We have not fixed or adjusted the amount of the Tender or the rates and prices quoted by or under or in accordance with any agreement or arrangement with any other person.

I/We confirm that we have not received any additional information, other than that contained within the tender pack, or supplementary information provided to all tenderers.

I/We also certify that I/We have not done and undertake that I/We will not do at any time any of the following acts:

- (a) communicating to a person other than the tender administrator the amount or approximate amount of my/our proposed Tender (other than in confidence in order to obtain quotations necessary for the preparation of the Tender for insurance) or
- (b) Entering into any agreement or arrangement with any other person that he shall refrain from tendering or as to the amount of any Tender to be submitted; or
- (c) Offering or agreeing to pay or give or paying any sum of money, inducement, gift /hospitality or valuable consideration directly or indirectly to any person in relation to this tender.

Signed

(1) _____ Title _____ Date _____

(2) _____ Title _____ Date _____

For and on behalf of

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ADDENDA ACKNOWLEDGEMENT FORM

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We confirm having completed all parts of this form; and received and complied with all addenda (if any) as follows:

Insert addenda # _____

SIGNED:
(Signature)

(Block letters)

ON BEHALF OF:
(Company)

(Mailing address)

(Email)

(Contact #'s) (Telephone)_____

(Mobile#)_____

DATE: _____