



GOVERNMENT OF BERMUDA

MINISTRY OF ECONOMIC DEVELOPMENT

PATI Information Statement

Name of Public Authority: ACBDA Limited Board

Introduction:

ACBDA Limited Board has an information statement to provide the public with the right to obtain access to information, to increase transparency, and to inform the public about the activities of ACBDA Limited Board, including the manner in which decisions are made.

This statement comprises:

1. the organizational structure of ACBDA Limited Board and the governing legislation;
2. the function of the ACBDA Limited Board;
3. the functions, powers, duties and obligations;
4. records and documents held;
5. an account of the policies, rules and guidelines used for decision-making; and
6. contact information for anyone wishing to access information from the Company.

Under the Act, Bermudians and Bermuda residents have the right to request and have access to any record held by a public authority, other than an exempt record. Some records fall within Part 4 of the Act, such as information received in confidence pursuant to Section 26 and information related to the deliberative process pursuant to Section 29. Therefore, not all records can be accessed.

Section A: Structure, Organization and Legislation [s5(1)a]

The ACBDA Limited Board is set up under the ACBDA Limited, a Company established on 29th December, 2014.

Legislation:

Section 24 of the America's Cup Act 2015 sets out provisions relating to the Company.

Board:

Mr. Peter Duhager - Chair
Mr. John Collis
Mr. David Dodwell
Mr. Daren Johnston
Mr. Warren Jones
Ms. Donna Pearman
Ms. Denise Riviere

Ms. Jasmin Smith
Mr. Blythe Walker
Mr. Michael Winfield

Section B: 1) Functions, powers, duties of the Authority [s5(1)b]

The ACBDA Limited Board is responsible for the oversight and governance of the company and to ensure it carries out its operational responsibilities in a fair and effective manner.

Section B: 2) Obligations under PATI Act [s5(1)b]

To provide an **information statement** for the public and promulgate it [s5],

- To provide **other information** to the public so that the public needs only to have minimum resort to the use of the Act to obtain information [s6]. This includes:
 - General information, e.g. activities of the Authority
 - Log of all information requests and their outcome
 - Quarterly expenditure (upon request) [s6(5)]
 - Contracts valued at \$50,000 or more.
- To **respond to information requests** in a timely manner [s12-16]
- To **track information requests**, and provide this data to the Information Commissioner
- To respond to requests from the Information Commissioner [s9]
- To **amend personal information** held by the Authority that it is wrong or misleading following a written request by the person to whom the information relates [s19]
- To conduct an **internal review** if formally requested [part 5]
- To give evidence for **review by the Information Commissioner** [part 6, 47(4)], or for **judicial review** [s49], if required
- To provide an **annual written report** to the Information Commissioner of the status of information requests [s58 (3)].
- **To do anything else as required** under the PATI Act and subsequent Regulations [s59, 60], including:
 - **Fees** for Requests for information
 - Management and maintenance of **records**
 - **Procedures** for administering the Act
- To **train staff and make arrangements** so as to facilitate compliance with the Act [s61]
- To **designate one of its officers** to be the person to whom requests are directed [s62]

Section C: Services and Programmes [s5(1)c]

N/A

Section D: Records and documents held [s5(1)d]

- Minutes of Meetings

Section E: Administration (all public access) manuals [s5(1)e]

N/A
Section F: Decision-making documents [s5(1)f]
<ul style="list-style-type: none"> • Minutes of Meetings • America's Cup Act 2015

Section G: The Information officer [s5(1)g]
<p>Contact Information: All requests for information should be sent to:</p> <p>Chief Executive Officer ACBDA Limited P.O. Box HM 521, Hamilton HM CX, Bermuda Phone (441) 239-4921 Email: execasst@acbda.bm Website: www.acbda.bm</p>

Section H: Any Other Information [s5(1)h]
N/A

Section I: Any Other Information To be Provided? [s5(1)i]
N/A

Section J: Information Statement: Copies and Updates [s5(2,3,4,5)]														
<p>Every public authority shall update its information statement at least once a year, and make it available for inspection by the public at reasonable times by [s5(1-5), PATI Act]:</p> <p>Date Information Statement was updated: 30th March, 2015</p> <p>Locations of Information Statement:</p> <table> <tr> <td>• Your principal office: 24 Crow Lane, Pembroke HM 19, Bermuda</td> <td>Y</td> </tr> <tr> <td>• The Bermuda National Library;</td> <td>Y</td> </tr> <tr> <td>• The Bermuda Archives;</td> <td>Y</td> </tr> <tr> <td>• Available electronically;</td> <td>Y</td> </tr> <tr> <td>• Website for public authority: www.acbda.bm</td> <td>Y</td> </tr> <tr> <td>• Have you published a notice in the Gazette indicating the places where the information statement is available for the public?</td> <td>Y</td> </tr> <tr> <td>• With the Information Commissioner.</td> <td>Y</td> </tr> </table> <p><i>1 April 2015</i></p>	• Your principal office: 24 Crow Lane, Pembroke HM 19, Bermuda	Y	• The Bermuda National Library;	Y	• The Bermuda Archives;	Y	• Available electronically;	Y	• Website for public authority: www.acbda.bm	Y	• Have you published a notice in the Gazette indicating the places where the information statement is available for the public?	Y	• With the Information Commissioner.	Y
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<p>Sign and Date:</p> 														