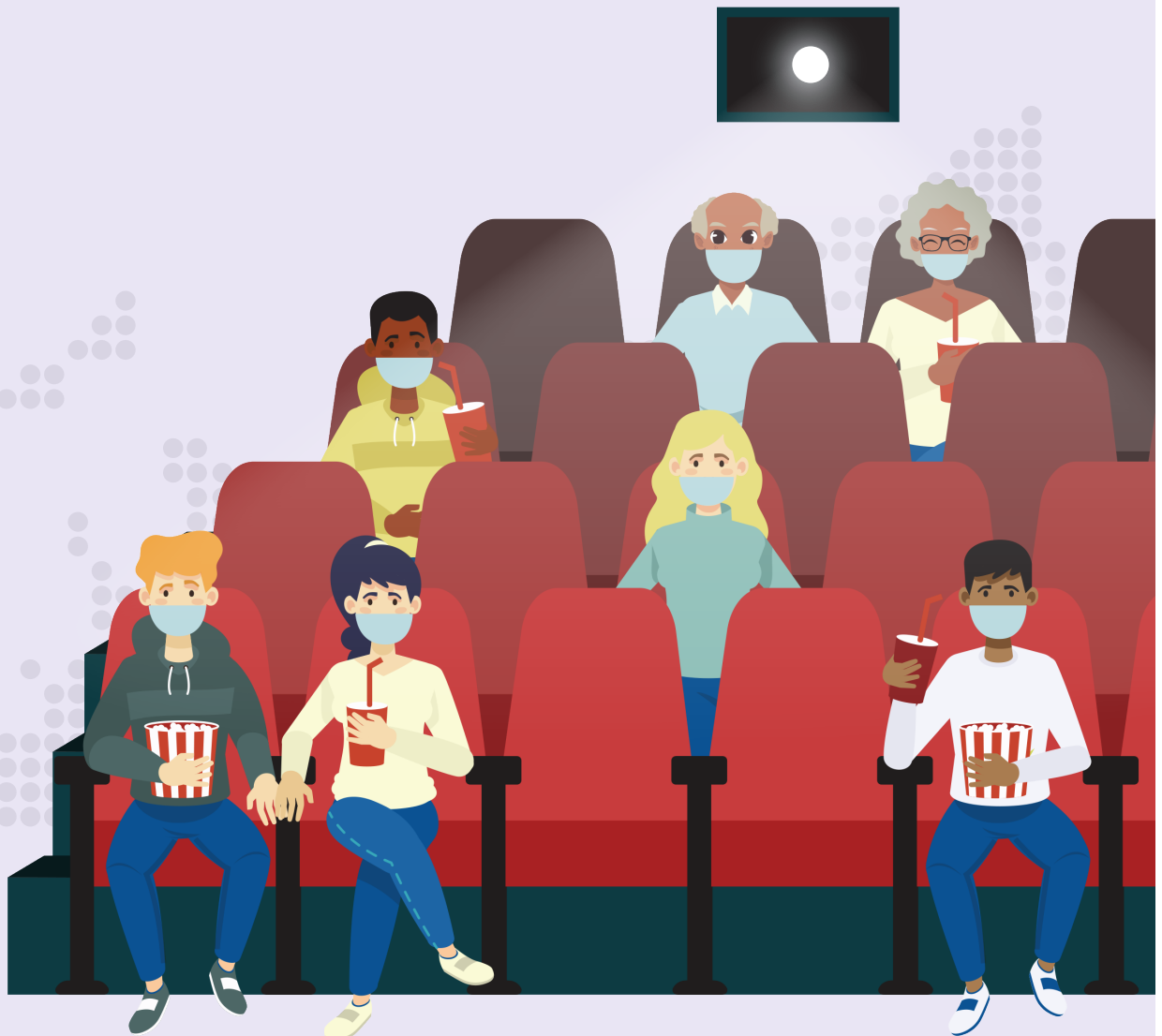


COVID-19 (Coronavirus)

Phase
4

Guidelines for Movie Theatres, Theatres, Museums, Libraries and Similar Places of Public Entertainment/Venues



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GOVERNMENT OF BERMUDA
Ministry of Health

Updated 20th August 2020

Guidelines for Movie Theatres, Theatres, Museums, Libraries and Similar Places of Public Entertainment/Venues

The following are minimum guidelines from the Ministry of Health for all movie theatres and similar venues. Venues may adopt additional protocols consistent with their specific needs and circumstances to help protect the health and safety of all employees and customers.

The virus that causes COVID-19 can be spread to others by infected persons who have few or no symptoms. Even if an infected person is only mildly ill, people they spread it to may become seriously ill or even die, especially if that person is 65 or older or has pre-existing health conditions placing them at higher risk. Because of the hidden nature of this threat, everyone should rigorously follow the practices specified in these protocols, all of which facilitate a safe and measured reopening of Bermuda.

Health protocols for serving your customers:

- Conduct a risk assessment of your operations.
- Develop a COVID-19 plan outlining all safety provisions.
- Utilize remote ticketing options to help manage capacity limitations and physical distancing.
- Specific instructions should be made to customers before entering the facility so they are aware of expectations and requirements and how to conduct themselves. It is likely that they may have to pre-book visits.
- Warn clients on booking and by signs upon arrival, not to come to the facility if they have any COVID-19 symptoms. (e.g. can be via form or checklist with contact details):
 - a. Have you been in close contact with a confirmed case of COVID-19, someone in quarantine' or travelled recently?
 - b. Are you experiencing a cough, shortness of breath, or sore throat
 - c. Have you had a fever > 100.4 F in the last 48 hours?
 - d. Have you had new loss of taste or smell?
 - e. Have you had vomiting or diarrhea in the last 24 hours?
 - f. Consider patrons sign a declaration that they have read and understood their obligations.

Please note: Recent travellers must not attend enclosed group settings, or attend facilities where 6 feet distancing cannot be maintained, until a negative day 8 COVID-19 test result has been received.

- Contact information should be submitted for each patron*, in case contact tracing is needed. This can be via an online or contactless booking system.
****It must be kept confidential- for contact tracing purposes only and maintain the records for a minimum or 21 days.***
- Ensure proper physical distancing to allow 6 feet between patrons in the venue.
- **Seating:** Keep at least two empty seats (or six feet separation) between parties in any row, except as follows: - Two or more members of the same household can sit adjacent to one

another, with two seats (or six feet separation) empty on either side. - Two individuals who are not members of the same household but who are attending together can sit adjacent to one another, with two seats (or six feet separation) empty on either side.

- Alternate rows between customers (every other row left empty).
- Disinfect seats and frequently touched areas and surfaces between screenings/events/groups.
- Adjust screening or performance times/opening hours to allow time for enhanced cleaning and disinfection.

Theatres or venues with counter or similar food service for patrons:

- Provide condiments or flatware only in single use, individually-wrapped items, and provide pre-packed condiments only upon request.
- Have employees follow proper food-handling protocols.
- Disinfect any items that come into contact with customers, such as food trays, pens, card pin pads, etc.
- Contactless ordering and payment is encouraged. Where not available, contact should be minimized.
- Ensure physical distancing in any queues, consider marking queue areas accordingly.

Health protocols for your employees:

- All staff must wear appropriate face masks/Personal Protective Equipment (PPE).
- Train all employees and contractors on appropriate cleaning and disinfection, mask/PPE wearing protocols, hand hygiene, and respiratory etiquette.
- Ensure all employees have taken the [Infection Prevention & Control \(IPC\)](#) training course and passed the test (minimum 80%). Maintain training records. A screen shot of the final result page can be utilized.
- Screen employees before coming into the theatre/venue.
- Send home any employee who has any of the following new or worsening signs or symptoms of possible COVID-19:
 - Cough
 - Shortness of breath or difficulty breathing
 - Chill
 - Repeated shaking with chills
 - Muscle pain
 - Headache
 - Sore throat
 - Loss of taste or smell
 - Diarrhea
 - Feeling feverish or a measured temperature greater than or equal to 100.4 degrees Fahrenheit
 - Known close contact with a person who has a positive COVID-19 test or is under quarantine.

- Do not allow employees with new or worsening signs or symptoms listed above to return to work. Follow Health dept. guidelines for returning to work.
- If an employee is exposed to a COVID-19 positive person, they will be contacted by a health officer and provided guidance on quarantining and any testing requirements.
- **Please note: Employers should prepare a Return to Work after Travel Policy and recent travellers should not return to work, until a negative day 8 Covid-19 test result has been received.**
- Employees should wash/sanitize their hands upon entering the theatre/venue, and between interactions with customers, (following Dept. of Health guidelines, 20 seconds etc.)
- Have employees maintain at least 6 feet separation from other individuals. If such distancing is not feasible, other measures such as erection of Plexi-glass screens e.g. at counters, or face shields worn in addition to face masks. Hand hygiene, cough etiquette, cleanliness, and sanitation should be rigorously practiced.
- If a theatre/venue provides a meal for employees and/or performers, it is recommended to have the meal individually packed for each individual.

Health protocols for your theatre/venue facilities:

- All employees and customers should wear cloth face coverings (over the nose and mouth). Please follow the Ministry of Health Guidance and [Guidance for Children and Face Coverings](#).
- Regularly and frequently clean and disinfect any regularly touched surfaces, such as doorknobs, tables, chairs, counters, seat backs, handrails and restrooms.
- Disinfect any items that come into contact with customers.
- Make hand sanitizer, disinfecting wipes, soap and water, or similar EPA approved disinfectant readily available to employees and customers on entry and at suitable locations.
- Place readily visible signs at the venue to remind everyone of best hygiene practices, mask wearing and physical distancing.
- Restrict access to restrooms and elevators to allow appropriate physical distancing.
- Designate an individual wholly or partially dedicated to ensuring the health protocols adopted by the theatre/venue are being successfully implemented and followed.
- **Ventilation:** Ensure good or improved ventilation and increase fresh air component. Enhance ventilation to ASHRAE standard of possible. Open doors and windows if possible. Any fans should draw air away from persons.

Drive-In venues:

Drive-in venues can follow the above principles, with the addition of:

- Keep vehicles separate to allow door opening either side of vehicles and 6 foot separation where possible.

- If food is available, see above guidelines on food service and ensure any temporary food stalls are appropriately licensed for the event/location. Waiter service is recommended for food service to vehicles.

References:

[Return to Work Guidance](#)

[Infection Prevention and Control Training Course](#)

[Cleaning and Disinfection Guidance](#)

Wearing masks

<https://www.gov.bm/mask-guidance>

https://www.gov.bm/sites/default/files/11436_children_facemasks.pdf

Physical Distancing Guidelines

https://www.gov.bm/sites/default/files/11436_Coronavirus_2020_Social-distance_flyer-6ft.pdf

Other information and guidelines:

www.coronavirus.gov.bm