

Outbreak Response Guidance for Camps

Any Centre wishing to reopen will need to create an **Outbreak Response Plan**, which includes short-term closure procedures. Please refer to this guidance which will assist you with formulating an appropriate plan.

What to do	Details of plan to should include	Who is responsible	Action by When
<p>Operator and designated Staff to develop Outbreak Response Plan</p>	<p>Response Team:</p> <ul style="list-style-type: none"> Who will lead the team? Select staff members to serve on this team. Identify and document a clear chain of command for reporting incidents or school outbreaks. This could include all daily/weekly COVID-19 matters arising E.g. supplies needed, staffing issues etc. will be reported by staff to this team. This team would also ensure staff is prepared with a Re-entry Kit. This will be used at entry and departure times where staff will be interfacing with the parents. Include items they will need at the hand washing station E.g. Soap, paper towels, trash can, wipes, hand sanitizer, and also at the door E.g. Non-contact Thermometer, masks, gloves, hand sanitizer, wipes etc. Please note that although Camps can ask parents to monitor temperatures at home (as stated in the Guidance), Camps may also prefer to monitor temperatures at the entry themselves. <p>COVID-19 Incident Reports:</p> <ul style="list-style-type: none"> Recordkeeping of incidents associated with the virus should be maintained. This could include staff or child reporting/demonstrating any of the related symptoms while at school that results in them being sent home. Existing Incident/Accident report formats may be updated to reflect children or staff going home sick. There should be a space to include symptoms and outcomes E.g. fever, cold, difficulty breathing, muscle aches. <i>Please be prepared to attach a copy of the Covid-19 Incident Report form to your Outbreak Response Plan.</i> <p>Establish clear response policies:</p>	<ul style="list-style-type: none"> Camp Operator will meet with staff to ID a COVID-19 Response Team Camp Response Team Individual staff members may complete the form and submit to Response Team for action to be taken. 	<p>Prior to reopening</p> <p>Prior to reopening</p> <p>Prior to reopening</p>

	<ul style="list-style-type: none"> • Where a member of staff or child in the camp tests positive, immediately notify the Epidemiology and Surveillance Unit (ESU) for next steps. <p>If a household member of a staffer or child tests positive for COVID-19, parents and/or staff should inform the camp, and the child or staff member should not report to the child care facility. ESU should be notified immediately. Epidemiology and Surveillance Unit: Phone: (+1 441) 278-6503 Fax: (+1 441) 296-3283 E-mail: epidemiology@gov.bm</p> <ul style="list-style-type: none"> • Where there is evidence of exposure to any communicable disease at your facility, use the Outbreak Report Form found here http://www.gov.bm/sites/default/files/outbreak_report_form_for_schools_and_other_childcare_facilities_0.pdf <p>Communication:</p> <ul style="list-style-type: none"> • Share completed Response Plan with staff and parents through emails, posted notices etc. Include recommendations to parents to plan alternative child care options in the event of an outbreak and temporary closure. <p>Clean and Disinfect:</p> <ul style="list-style-type: none"> • In the event of closure due to exposure, close off areas used by the affected individuals and wait up to 24 hours before cleaning and disinfecting. This will assist in minimizing the potential for exposure to respiratory droplets. Open outside doors and windows to increase air circulation in the area. • Cleaning staff should clean and disinfect all areas (e.g., offices, bathrooms, and common areas) used by the ill persons, focusing especially on frequently touched surfaces with EPA approved cleaning products. • If surfaces are dirty, they should be cleaned using a detergent or soap and water prior to disinfection. • For disinfection most common EPA-approved household disinfectants should be effective. 	<ul style="list-style-type: none"> • Camp operator or designated member of the Response Team • Response Team to ensure scheduled cleanings. • Professional Cleaning Company should be used in response to an outbreak. • Upon notification/clearance to return from DOH/ESU • In response to a child care facility 	<p>Prior to reopening</p>
--	--	---	---------------------------

	<p>Return from Isolation/Quarantine and/or Child Care facility closure:</p> <ul style="list-style-type: none"> • Centre Response Teams should follow guidance from ESU officials to determine when it is safe for students and staff to return to the child care facility. • In addition, children and staff who share a home with someone with a case of COVID-19 should follow instructions from local health officials to determine when it is safe to return to the camp. 	<p>wide closure, Response team to assess facility and notify Staff and Parents of start date.</p>	<p>Within 24 hours of closure</p>
--	--	---	-----------------------------------