



## PROCUREMENT NOTICE

This Procurement Notice is issued by the Government of Bermuda (the “Government”) to provide summary information in relation to a specific procurement, as detailed below.

### 1. Subject Matter of Procurement

RFX Title: **Professional Mechanical & Electrical Engineering Services for the Government Post Office Renovation Project**

RFX Number: **2022-002-MPW**

Purchase Type: **Service**

The Government is seeking qualified Consulting Engineers that are registered in Bermuda in accordance with the Professional Engineers Registration Act 1972 to provide Design Specifications and all drawings necessary for Tender and for securing a Building Permit. Works will be carried out at the Government Post Office ground floor and basement level.

### General Scope

The selected proponent shall be required to work under the direction of the Architects Section designee to undertake professional design services for 1) upgrade, modification and refurbishment of the HVAC, Plumbing and Electrical for the basement and 2) upgrade, modification and refurbishment of the HVAC and Plumbing for the ground floor of the Government Post Office Building.

The Statement of of Requirements is intended to describe the phases and services to be provided. The services listed below are not all-inclusive, but rather represents those that will normally be expect during the contract's performance. See Appendix D-RFP Particulars for more details and the Annex document for General Scope of Works.

- Electrical Design (drawings and specifications)
- Mechanical/Plumbing Design (drawings and specifications)
- Tender Services
- Construction Administration Services

The selected proponent will provide comprehensive design services per the AIA Contract C103-2015 and the Project Deliverables, including but not limited to reviewing the existing site conditions in conjunction with the preliminary space plan. The selected proponent will be expected to attend project meetings, liaise with the Client and Authorities Having Jurisdiction.

## 2. How to Obtain Relevant Documents

All relevant documents for this procurement are posted at <https://www.gov.bm/procurement-notice>.

## 3. Procuring Entity's Name

Name of Ministry: **Ministry of Public Works**

Name of Department: **Ministry of Public Works Headquarters**

## 4. Contact Information

Mr. Stephen Squire at email [ssquire@gov.bm](mailto:ssquire@gov.bm)

## 5. Language of Submissions

Unless otherwise indicated, all submissions shall be in English only.

## 6. Important Dates

Issue Date of RFP	Monday August 01, 2022
Pre-Bid / Site Meeting	Friday August 05, 2022 @ 10:00 AM
Deadline for Questions	Tuesday August 09, 2022
Deadline for Issuing Addenda	Friday August 12, 2022
Submission Deadline	Thursday August 18, 2022 @ 3:00:00 PM
Irrevocability Period	90 days
Anticipated Execution of Agreement	Friday September 30, 2022

All times listed are in Atlantic Standard Time (AST).

## 7. Location of Submission

Responses to this solicitation shall be submitted to the following location:

Tender Box at the Ministry of Public Works,  
 Located on the 3rd Floor, General Post Office Building,  
 56, Church Street, Hamilton, HM12, Bermuda.

E-mail and facsimile submissions are not accepted. However, copies of your proposal may be sent in Adobe PDF format via a USB drive or CD with your hard copy submittal.

## **8. Site Visit / Pre-Bid Meeting Details**

### Pre-Bid Meeting and Site Visit

A Pre-Bid meeting Site Visit has been scheduled for this procurement. The purpose of the Pre-Bid meeting and Site Visit is to provide a structured and formal opportunity for the bidders to raise questions and clarify any of the proposal requirements and procurement process. The date, time and location are provided as follows:

DATE: Friday August 05, 2022

TIME: 10:00 A.M.

LOCATION: Government Post Office (Basement Access off of Parliament Street)