

Check out the Valuation List on our website **www.landvaluation.bm.** Here you will find more information on the Department and the critical role that we play in Bermuda's land tax regime.

The Bermuda Government offers excellent career opportunities and training.

Did you know that one of the senior managers in the Department joined the Civil Service from high school and was offered a bursary to attend university overseas! This not only provided a Government job during term breaks, but also upon graduation. Part of the work experience included working in other Government Departments in different branches of surveying, as well as working for a period overseas.

These opportunities are open to you if you make the grades. Want to learn more?

Contact the Department of Human Resources.



## **Our Mission**

"Our mission is to maintain an upto-date and accurate Valuation List of all properties on the Island for land tax purposes, without fear or favour."



# To Reach Us

#### Land Valuation Department

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"We value Bermuda"







## Career Brochure



### Land Valuation Department

#### "We value Bermuda"

The Department is responsible for valuing all properties on the Island for land tax purposes, as well as open market valuations for stamp duty purposes.

We generate **\$62.3 million** in revenue (2016/17) each year based on the assessments in the Valuation List.

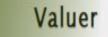
#### Boring? Not if you are in to:

- Computers
- Drawing
- Geography
- Working outside (not tied to a desk)
- Interacting with people
- Looking around houses
- Working in a small team
- Using cutting edge IT
- Seeing all of Bermuda



## THE JOB BOARD

There are **8 posts** in the Department. Here are examples of two of the eight positions.



Works under the direction of the Assistant Director— Stamp Duty, with the primary responsibility for the preparation of valuation reports for stamp duty and probate purposes. This includes maintaining the notices of transfer database held by the Department.

Also responsible for maintaining the commercial and residential properties in the Valuation List., which may also include presentation of cases before the Land Valuation Appeals Tribunal.

#### Educational Requirements:

Bachelor's Degree in a relevant subject area, and must be a member of the Royal Institution of Chartered Surveyors (Valuation faculty) or equivalent.

# Valuation Survey Technician

Works under the direction of the Assistant Director— Revaluation, and is responsible for conducting on site inspections and surveys of properties.

The Valuation Survey Technician also performs administrative duties associated with the inspection and site data capture (see A Typical Day).

#### Educational Requirements:

B.S.S.C. or equivalent and an apprenticeship or college certificate in a related subject, such as land surveying, architectural drafting or design.



## A Typical Day

A typical day involves an on site inspection of a property. You will need to determine the nature and extent of the unit.

You would then measure the unit and make notes of any matters that would affect the rental value. Digital photographs of the property are then taken.

Once back in the office, using drawing software, a digital plan of the unit is created and the areas of the various parts calculated.

All of the information that has been gathered is reviewed and the property is then valued and a notice served on the owner to amend the Valuation List.

You would normally spend **3 days** a week on site carrying out inspections and two days inside on administrative duties.

### It's not just Houses!

We also assess commercial properties too.

