March 30th 2016

To: Bidders

Dear Sir/Madam:

# Re: INVITATION TO BID

# White Hill Field Public Bathroom Facility White Hill Field Sandy's Parish

You are invited to submit a sealed tender in accordance with the accompanying Tender Drawings and documents for the above project listed as follows:

- 1. It is the Bidder's responsibility to read the entire Tender Package and to comply with all requirements herein.
- 2. Instructions to Bidders (10 pages)
- 3. Scope of works (15 pages)
- 4. Form of Tender (11 pages)
- 5. Draft AIA Contract Documents:
  - AIA Document A107- 2007
  - Bermuda Supplementary Conditions CCC107-2009
- 6. Drawings and Specifications for the Proposed Works:

Architectural: (4 sheets)

The details of the project are as follows:

- 1. Floor Areas: approximately 805 sq.ft.
- 2. This construction project involves the following works (but not limited to):
  - New Construction which includes new water, masonry, new block walls, new roof, painting, tiling (included but not limited to)
  - Electrical
  - Plumbing

Tenders shall be submitted no later than 3:00pm Thursday, 14<sup>th</sup> of April 2016 to the Ministry of Public Works Department of Lands and Buildings. located at the reception desk on the 3<sup>rd</sup> floor of the General Post Office Building. The outer envelope should be clearly marked with the title "Tender for White Hill Field Bathrooms. Late submissions will not be considered.

## Form of Tender:

Tenders shall be submitted on the Form of Tender provided. Failure to properly complete the Form of Tender and/or the inclusion of modifications or qualifications may cause the tender to be considered non-responsive. The Bidder is reminded that queries about the tender must be made during the tender period only.



#### Site Visit:

A site visit is schedule for 10:30am Wednesday 6th April 2016.

It is the bidders responsible to be fully acquainted with existing conditions and limitations of the proposed works.

## **Contract Administration:**

The Department of Lands & Buildings will be the Contract Administrator for this project.

#### **Oueries:**

Any queries should be in writing and directed to Dalton Burgess Jr. by email <u>dalburgess@gov.bm</u>. Queries shall reach the Project Manager at least (5) five days prior to the date for receipt of Bids.

This letter is not to be construed in any way as an offer to contract with your firm.

We look forward to receiving your Tender and thank you in advance for your interest in Government procurement opportunities.

Yours truly,

Dalton Burgess Jr. Project Manager