GOVERNMENT OF BERMUDA

Ministry of Health

Department of Health

Our Ref: 135/18

2nd November 2018

Dear Day Care Centre Operator,

I am writing to remind you of some of your requirements under the Children Act 1998 and the Day Care Centre Regulations 1999.

As I am sure you are aware you are required to notify Environmental Health of:

1. Any changes to your Staff – this requirement includes any potential additions as well as staff leaving your day care centre (Regulation 10(10))
2. Any changes to your facility or the number of children (Section 71)

In addition you must:

1. Not take more children than the amount identified on your licence (Section 7(c))
2. Maintain the records of the children in your care including their daily attendance (Section 75(1) and Regulation 12)

The Child Care Standards 2018 can be found on our website, along with other helpful resources here: **https://www.gov.bm/child-care-information-providers**

Yours sincerely

Tom Crossan
Chief Environmental Health Officer

Environmental Health
6 Hermitage Road, Devonshire FL 02
P.O. Box HM 1195, Hamilton HM EX, Bermuda
Phone: (+1 441) 278-5340
Fax: (+1 441) 232-1941
E-mail: tcrossan@gov.bm