



## DAY CARE CENTRE REGULATIONS, 1999

### APPLICATION FOR CERTIFICATE/REGISTRATION

1. **APPLICATION:** PERSON IN CHARGE  DEPUTY  STAFF

At:

Day Care Centre

2. **PERSONAL DATA:**

NAME:

BIRTHDATE:

AGE:

SEX:

F

M

ADDRESS:

TELEPHONE:

E-MAIL:

MARITAL STATUS:

SINGLE

MARRIED

NATIONALITY:

BERMUDIAN

NON-BERMUDIAN

3. **EDUCATION:**

School	Year Started	Year Left

4. **EMPLOYMENT:**

Current Position:

Company:

Date Started:

Previous Position:

Company:

Date Started:

Date Left:

Previous Position:

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Company:

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Date Started:

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Date Left:

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**5. ADDITIONAL INFORMATION:**

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Convictions in any criminal or civil proceedings?

Yes

No

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If Yes, Explain

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**6.** Have you ever been referred to the Department of Child and Family Services?

Yes

No

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If Yes, Explain

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**7. CHARACTER REFERENCES**

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(Provide two references, **NOT** relatives or employers and a **written** reference from a credible authority)

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Name:

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Address:

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Telephone:

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Occupation:

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Name:

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Address:

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Telephone:

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Occupation:

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I certify, to the best of my knowledge that the information contained in this application is true and factual.

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Signature:

Date:

DD/MM/YY

**MEDICAL CERTIFICATE MUST BE SUBMITTED WITH THIS APPLICATION.**

## PERSONNEL QUALIFICATION REQUIRED FOR A DAY CARE CENTRE

STAFF	MINIMUM QUALIFICATIONS
Person-in-Charge	<ul style="list-style-type: none"> <li>➤ 21 years of age</li> <li>➤ At least 3 years experience in a Day Care setting and one of the following</li> <li>➤ Associate degree in Early Childhood Education; or equivalent <b>or</b></li> <li>➤ A degree other than an Associate degree that included 4 courses in Early Childhood Education <b>or</b></li> <li>➤ BA degree in Early Childhood Education or equivalent <b>and</b></li> <li>➤ 1 years post qualification experience</li> </ul>
Deputy Person-in-Charge	<ul style="list-style-type: none"> <li>➤ 21 years of age</li> <li>➤ Bermuda College Certificate for Child Care Assistant, or equivalent; <b>and</b></li> <li>➤ 3 years post qualification experience <b>or</b></li> <li>➤ An Associate Degree in Early Childhood Education, or its equivalent and 1 years post qualification experience</li> </ul>
Staff	<ul style="list-style-type: none"> <li>➤ At least 18 years of age</li> <li>➤ Bermuda College Certificate for Child Care Assistant or equivalent</li> </ul>