



# Planning Application For Development

Government Administration Building, 3rd Floor  
30 Parliament Street,  
Hamilton HM 12, Tel: 441-297-7756,  
Fax: 441-295-4100

Please read the accompanying guidance notes  
first, then complete the form.  
To be submitted in **DUPLICATE** for an In-principle application  
and in **TRIPLICATE** for a Final Approval application.  
Please complete in **BLOCK LETTERS** and **TICK BOXES**.

## I. Details of Applicant & Agent

### APPLICANT

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Parish \_\_\_\_\_ Postcode \_\_\_\_\_

Tel (w): \_\_\_\_\_ Tel (c): \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

### AGENT

Agent's Ref No.

Name \_\_\_\_\_

Address \_\_\_\_\_  
\_\_\_\_\_

Parish \_\_\_\_\_ Postcode \_\_\_\_\_

Tel (w): \_\_\_\_\_ Tel (c): \_\_\_\_\_

Email: \_\_\_\_\_ Fax: \_\_\_\_\_

## 2. Location *Full postal address of application site*

Property Name \_\_\_\_\_

No. & Road Name \_\_\_\_\_

Lot Number(s) (if vacant) \_\_\_\_\_

Parish \_\_\_\_\_ Postcode \_\_\_\_\_

## 5. Proposed Development

Full description of the proposed development.  
Use **BLOCK LETTERS** and itemize all development.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
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\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

## 3. Type of Application

Please tick appropriate box

In-Principle Approval

Final Approval

## 4. Signature\*

\* If the application form is signed by anyone other than the owner of the land, the application must be accompanied by a letter signed by the owner stating that he/she is aware that the application is being made, or accompanied by a certificate in accordance with section 16(2) of the Development and Planning Act 1974.

I/We hereby apply for planning permission for the development described in this application and illustrated on the accompanying plans.

Signature \_\_\_\_\_

Print Name \_\_\_\_\_

Date \_\_\_\_\_

See over page for additional questions on **Reserved Matters** and complete as necessary.

### FOR OFFICE USE ONLY - DO NOT FILL IN

APPLICATION NO.

DATE RECEIVED

DECISION AND DATE OF DECISION

## 6. Zoning

Zoning of application site under the Bermuda Plan 2008

Please tick the appropriate boxes

### Development Base Zones

- Residential 1
- Residential 2
- Rural
- Tourism
- Commercial
- Mixed Use
- Industrial
- Institutional
- Airport
- Special Study Area

### Conservation Base Zones

- Open Space Reserve
- Coastal Reserve
- Nature Reserve
- Park
- Recreation

### Conservation Areas

- Agricultural Reserve
- Woodland Reserve

### Protection Areas

- Historic Protection Area
- Cave Protection Area
- Water Resources Protection Area
- Airport Control Protection Area

### City of Hamilton Plan 2001

### Listed Building

Ref # \_\_\_\_\_

Grade \_\_\_\_\_

## 7. Lot Size

Square Feet       Square Metres

Please tick appropriate box

## 8. Vacant Site

Please tick appropriate box

Is this a vacant site?     NO     YES

Give Subdivision  
Ref. No.

or  
Proof of Separate Title     NO     YES

## 9. Existing/Proposed Floor Area By Use

Please tick appropriate box     Square Feet     Square Metres

Gross Floor Areas	Description of Use	Existing Floor Area	Proposed Additional/Reduction	TOTAL
			TOTAL	

## 10. Reserved Matters

### In-Principle Approval

If this is an application for In-Principle approval please tick  the appropriate boxes for the matters you are seeking approval for at the In-Principle stage:

### Final Approval

**Only complete if In-Principle Application remains valid for this site.**

If relevant, indicate by ticking  the appropriate boxes the matters which were reserved by the DAB to be determined at the Final Approval stage.

Give the Department's reference number and date of the related In-Principle approval

Planning Application Number

Date of In-Principle approval

- Use(s)
- Siting & Layout
- Site Coverage
- Building Height
- Density of Units
- Building Lines
- Design
- External Appearance
- Access
- Parking Provision
- Landscaping
- Others (specify below)

## 11. Application Details

Please tick appropriate box

- (a) Site Coverage  
 Square Feet    Square Metres
- (b) Site Coverage%  
 Percentage of lot size
- (c) Gross Floor Area  
 (all floors)    Sq. Ft.    Sq. M
- (d) Area of  
 Hard-surfacing
- (e) Dwelling Units  
 (all floors)
- (f) Car Park
- (g) Bike Parking

Existing	Proposed Additional	TOTAL
%	%	%

	NO	YES
(i) Apartment House Development	<input type="checkbox"/>	<input type="checkbox"/>
(j) Access Will a new access to a public road be created	<input type="checkbox"/>	<input type="checkbox"/>
(k) Setback Does this proposal satisfy all setbacks?	<input type="checkbox"/>	<input type="checkbox"/>

If "No", which setbacks are infringed?

Public Road	Estate Road	Lot Line	Railway Trail	Other
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

(h) Size of Units

Number of Units by Unit type

	Studio	1 Bed	2 Bed	3 Bed	4 Bed	TOTAL
Existing						
Proposed						
TOTAL						

	NO	YES
(l) Is there a dog(s) on the property?	<input type="checkbox"/>	<input type="checkbox"/>

(m) Name and Telephone Number of contact person to arrange a site visit by technical officers.

\_\_\_\_\_

\_\_\_\_\_

## 12. Water Supply and Waste Disposal

Please tick appropriate box

- (a) Area of Roof (water catch)  
 Square Feet    Square Metres
- (b) Capacity of Water Tanks  
 Imperial Galons    Cubic Litres

Existing	Proposed Additional	TOTAL

(c) Other means of Water Supply:

Please tick appropriate box

- Is the site served by a well?
- Is the site served by a reverse osmosis unit?
- Is the site linked to a piped potable water supply?

NO	YES
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

PERMIT NUMBERS

If Yes give Department of Environmental Protection Permit Number

\_\_\_\_\_

If Yes give Department of Environmental Protection Permit Number

\_\_\_\_\_

(d) Cess pits

Number of cess pits?

EXISTING	PROPOSED	TOTAL

(e) Other means of Waste Treatment & Disposal

Please tick appropriate box

- Is the site linked to an existing sewer line?
- Is the site served by some other form of treatment facility?

NO	YES
<input type="checkbox"/>	<input type="checkbox"/>
<input type="checkbox"/>	<input type="checkbox"/>

**Give details of new or improved methods of treatment and disposal proposed**  
 e.g. septic tank, activated sludge, deep sealed bore hole, etc.

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

# Particulars of plans to be submitted with this application

**FIVE COPIES** of the necessary plans must accompany this application.

Applications for APPROVAL IN-PRINCIPLE need only plans (1) and (2) inclusive.

Applications for FINAL APPROVAL must be accompanied by plans giving all the information set out below.

## 1. Location Plan

Drawn to scale of 1:2500 and showing:–

- (a) the location of the site outlined in red;
- (b) any adjoining properties owned by the person who owns the land to be subdivided outlined in blue;
- (c) the location of all buildings on the adjoining properties; and
- (d) the location and means of access from the land to be subdivided to the public road coloured yellow.

## 2. Site Plan

Drawn to scale not less than 1:250 (1":20') for application sites not exceeding 0.20 hectares (0.50 acres or 1:500 (1":40') for all other sites and showing:–

- (a) the boundaries of the site outlined in red;
- (b) the location and use of all existing and proposed buildings, or structures within the site (including any proposed additions), and the location and use of all existing buildings or structures on adjacent land which lie within 4.5 metres (15 feet) of any part of the application site;
- (c) the area of the site;
- (d) the surveyed contours of the site at one metre or three feet intervals;
- (e) the existing and proposed lines and levels of the rain or storm water surface runoff and sewage system;
- (f) the location of all existing and proposed cess pits and water tanks;
- (g) the location and layout of existing and proposed parking areas;
- (h) proposed landscaping of the site, including all existing trees and shrubs to be removed or retained, and trees and shrubs to be planted;
- (i) the location, width and grade of vehicular access to the site and grade and radii of any bellmouth;
- (j) the location and dimensions of any rights or easements which exist over the application site;
- (k) if a proposed change of use is involved, the part of the land or building subject to the change of use, and the existing and proposed uses; and
- (l) if any regrading of the application site is involved, the extent of the area to be excavated or filled and the depth to which it will be excavated or filled.

## 3. Architectural Plans

Drawn to scale not less than 1:100 (1/8') except where, after consultation with the Director, a scale of not less than 1:200 (1/16') may be used and showing –

- (a) the roof, foundation and each floor of the building with extensions clearly marked;
- (b) elevations of all sides, in the case of a proposed new building and, in any other case, elevations of all sides of any buildings which will be affected by the proposed development;
- (c) two cross-sections of the building and its relationship to the site, taken at right angles, showing levels of all ground floors and of the existing and proposed finished grades of the site in relation to all adjoining public or private roads and lot lines; and
- (d) the materials proposed to be used in the development and, where appropriate, their colour.

## 4. Site Excavation Plan

Drawn to scale not less than 1:500 (1":40') and showing:–

- (a) the boundaries and area of the site, outlined in red;
- (b) the location of all existing and proposed buildings, plant and machinery;
- (c) the existing and proposed uses of any buildings;
- (d) the surveyed contours (at one meter or three feet intervals) both as at the date of application and as proposed upon completion of any site excavation work;
- (e) sufficient sections through the site to a scale not less than 1:250 (1 " :20') to show –
  - (i) the present grade line and elevation;
  - (ii) the maximum depth of any site excavation work, vertical rock faces and steps;
  - (iii) the proposed grade line and elevation; and
  - (iv) the location, width and grade of all existing and proposed means of vehicular access to the site.