



**IN THE SUPREME COURT OF BERMUDA
CIRCULAR NOTICE**

ISSUED BY THE REGISTRAR

Ref. A/50

Thursday 3 November 2016

CIRCULAR No. 24 of 2016

Update in Relation to Registry Decontamination and Temporary Procedures

1. This Circular follows Circulars 21, 22 and 23 of 2016.
2. While considerable progress has been made, the decontamination of court records is on-going. The majority of all Court records continue to be out of the reach of Registry staff as they await mold decontamination at 113 Front Street. Regrettably, the decontamination process may take months. All efforts are being made to prioritize the decontamination of urgent and current records.

REGISTRAR'S CHAMBERS

3. All matters scheduled in Registrar's Chambers shall be held on the 3rd floor of the Dame Lois Brown Evans Building (DLBE) unless otherwise indicated. Parties and Counsel must attend the reception window to the Dame Lois Brown Evans Building Registry to confirm their arrival.

CRIMINAL FIXTURES

4. All criminal matters shall proceed either in Sessions House in Supreme Court #1 or Courtroom #4 in the DLBE. The location of all matters shall be confirmed in the Weekly Court Calendar.

ACCESS TO CAUSE BOOKS

5. The Cause Books have now been decontaminated and are available for searches effective 11.00 a.m. on the 3 November 2016.
6. The Cause Books are now located on the 2nd floor of the Government Administration Building (GAB).
7. The Search Praecipe with the applicable fee (\$5.00) should be paid at the GAB reception and the Cause Book can be taken and searched in the Conference Room as directed by the GAB receptionist.
8. Members of the public will now be permitted to take photographs of the Cause Books after paying the applicable fee.

SEARCH PRAECIPES

9. While Search Praecipis can be filed as of the 4 November 2016, the processing and return time will vary depending on the availability of the court record.

ACCESS TO RECORDS CONSULTATION PROCESS

10. The consultation process in respect of the “Access to Court Records” Practice Direction shall be extended until the 30 November 2016 in order to ensure that all input is reviewed carefully and taken into consideration prior to the issuance of the Circular.

11. The continued understanding and patience of members of the Bermuda Bar Association and the general public will be required as the task for decontaminating all court records continues.

Dated this 3 day of November 2016



Shade Subair Williams
REGISTRAR

To:

The Attorney General
The Director of Public Prosecutions
All Barristers and Attorneys