Prior to the Submission Deadline noted in the RFQ Timetable below, respondents that download this file and intend to respond to this RFQ are required to register their interest with the RFQ Contact by emailing their company name and contact information to

Mr. Danny Simmons at dsimmons@gov.bm.

Amendment/addenda (if any) will be posted at https://www.gov.bm/procurement-notices. Respondents should visit the Government Portal on a regular basis during the procurement process.

1.3 Type of Contract for Deliverables

The selected Respondent will be requested to enter into **two (2) contracts** for the provision of the Deliverables on the terms and conditions set out in the Forms of Agreement (Appendix A) (the "Agreements"). It is the Government's intention to enter into **two Agreements with only one (1) legal entity**. The term of the contracts shall be for a period of 10 months in each case, with an option in favour of the Government to extend the contract terms and conditions acceptable to the Government and the selected Respondent for an additional term of up to 6 months in each case.

Joint submissions are acceptable however if a joint submission is made, the submission must clearly indicate which party will act as the prime contractor.

1.4 RFQ Timetable

1.4.1 Key Dates

Issue Date of RFQ	Wednesday February 02, 2022
Pre-Bid / Site Meeting	Monday February 07, 2022 10:00 AM
Deadline for Questions	Wednesday February 09, 2022 5:00 PM
Deadline for Issuing Addenda	Friday February 11, 2022 5:00 PM
Submission Deadline	Friday February 18, 2022 03:00:00 PM
Rectification Period	5 business days
Anticipated Execution of Agreements	Thursday March 3, 2022

All times listed are in Atlantic Standard Time (AST). The RFQ timetable is tentative only, and may be changed by the Government at any time. For greater clarity, business days means all days that the Government is open for business.

1.4.2 Site Visit / Pre-Bid Meeting

Two Mandatory site visits will be held on the 7th February 2022 at the following locations and times:

- (1) The Old Parks HQ Building at the Botanical Gardens, 169 South Road, Paget DV04 at 10:00am; AND
- (2) The Old Bishop Spencer School at #5 The Glebe Road, Pembroke HM 15 at 12:00 noon. Location 1 above will be the initial meeting point then the tour will move to Location 2.

Throughout the site visits, respondents shall adhere to all COVID-19 safety protocols as advised by the Bermuda Department of Health.