

Architects Section

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Request For Proposal ADDENDUM No. 2

DATE:	June 6, 2018	METHOD OF DELIVERY:	EMAIL
PROJECT NAME & NO.:	Sessions House 34.11.77		
RE:	RFP Documents		
TO:	All Proponents		

The following information supplements and/or supersedes the RFP documents dated May 18, 2018.

This RFP Addendum forms part of the contract documents and is to be read, interpreted and coordinated with all other parts. The cost of all work contained herein is to be included in the contract sum. The following revisions supersede the information contained in the original documentation issued for the above named project to the extent referenced and shall become part thereof. Acknowledge receipt of this RFP Addendum by inserting its number and date on the RFP Form. Failure to do so may subject the Proponent to disqualification.

No.: DESCRIPITON: Proponent's Queries

- Can we have a point of clarity within the document which specifies that the "work" is in fact all that architectural and interior service being requested, and not the actual construction work to be conducted? Response to Q1 – Yes, the "work" is in fact all the Architectural Interior Design and Project Management Services. The actual "construction work" will be carried out by a General Contractor with the Construction Contract Administration being carried out by the successful Proponent.
- 2. Can we get clarity on the notion that engineer's fees have been removed from the scope? Response to Q2 – The Professional Engineering fees for mechanical, electrical, plumbing and structural does not form part of the Proponents Fixed Sum. But once the successful Proponent has defined the project objectives and scope, they shall procure, coordinate, and manage on behalf of Government for mechanical, electrical, and structural design services
- I note that a Microsoft Project timeline is being requested but submit that construction management software is not a
 part o our professional service to date. Is there an alternative presentation method that would be acceptable?
 Response to Q3 A Gantt Chart would be acceptable
- 4. We note that there is a plethora of design issues that could be tackled in this RFP, but without any understanding of budget it is near impossible to provide you with a package that will conducive to your needs. Is there any indication that can be given about the desired budget? Response to Q4 – Use reasonable square footage allowance used in your experience from previous restoration work

Response to Q4 – Use reasonable square footage allowance used in your experience from previous restoration work for similar public interest buildings.

5. It would seem that the Government reserves the right to select a proponent "in whole or in part" as stipulated in clause 9 of appendix B. What if it is the case that the chosen architect/proponent desires the whole job and not to be considered for portions of the work?

Response to Q5 - The chosen architect/proponent shall put their concerns in writing to the Project Manager <u>if</u> they have be chosen to execute part of the works.

6. The <u>client</u> as I understand it is being defined as the Legislature, Judicial, Min of Public Works and the Public Lands and Buildings (as per Part 1- 1.1). This is broad. Who within these departments becomes the contact for interviews on design criteria? Who selects this person or persons? What if the proponent feels that pertinent information to the



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design can be gained from other people within these sectors with lower/other positions than what is suggested? Can we have a more detailed description on who the client is?

Response to Q6 - All communication & correspondence will go through the Architects Section's Project Manager. Each client department will select one individual to represent them in meetings. If the Proponent feels that pertinent information can be gained from other people within these sectors with lower/ other positions than what is suggested then the Proponent can bring their suggestion to the Project Manager for further discussion.

- 7. It was noted that the Lois Browne Evans Building was built for the Judiciary even though they presently occupy the Sessions House. Do we assume that the functions the building presently serves will remain and those who reside will be considered in the design? What about those who have left because of the mold....will they return? Response to Q7 Yes, the function the building presently serves will remain and those who reside will be considered in the design. Yes, those (Legislature) who have left because of mold... will return.
- I note that artwork is to be protected and stored, but many pieces have mold. Are we to consider the coordination costs of these services that normally fall outside of our remit.
 Response to Q8 Public Lands and Buildings will be responsible for the removal, archiving, protection, storage and cleaning of existing artwork accessories and antiques.
- 9. Does MEP design represent part of our fee or do we just coordinate them? We note that the subs required to submit drawings under the umbrella of the proponent to be HVAC, Plumbing, Electrical, and Fire Alarm. We submit that the best value for the Government will probably be gained when these are engaged separate from this RFP. Usually the mechanical, electrical, plumbing, security, fire safety drawings are done by engineers under our direction but contracted directly to the client (we are not responsible for payment) and often it is done as a design build with the sub-contractor doing the work. On page 25 of 36 it mentions us being responsible for these drawings under the construction documents. However on the walk around I thought I heard that this was removed from our scope. Can we get clarification?

Response to Q9 –The Professional Engineering fees for mechanical, electrical, plumbing and structural design does not form part of the Proponents Fixed Sum. But once the successful Proponent has defined the project objectives and scope, they shall procure, coordinate, and manage on behalf of Government a Professional Engineer for mechanical, electrical, and structural design services as required for regulatory approvals (building permits) and for construction documents for the entire project. Proponent shall obtain a minimum of 3 quotes. Quotes shall be vetted by Proponent and a written recommendation of award shall be submitted to the Government Project Manager for informational purposes. The successful Professional Engineering firms will contract with the Government of Bermuda but be managed by the Proponent.

10. I note that mold and asbestos is mentioned, but are we expected to submit a fee for oversight should asbestos abatement be required here? Item 10 under Design Development on page 24 of 36 mentions contracting an environmental consultant to confirm presence of asbestos, etc. Normally we would not undertake to contract consultants directly, we would direct the consultants but the client would contract them directly. Any reimbursables such as consultants would incur a 15% markup. Can we get clarification as to whether the contract is to be with the designer or the client? Is there additional provision should additional samples be found after the abatement? What about samples that will have to be sent overseas and the cost and time implications of that?

Response to Q10 – The successful Proponent shall procure, coordinate and manage on behalf of Government an Environmental Consultant in order to confirm presence of asbestos and/or materials related carcinogens/pathogens, mold, rodent and/or insect infestation. Proponent shall obtain a minimum of 3 quotes. Quotes shall be vetted by Proponent and a written recommendation of award shall be submitted to the Government Project Manager for informational purposes. The Environmental Consultant's fee should be all inclusive.

11. Does the provision of Fire Egress Plans refer to evacuation plans as well (signage)? Response to Q11 – Yes



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12. Will ITO be responsible for the cabling/data or will they be the IT consultant and the actual work be contracted to an outside vendor?

Response to Q12 - IDT formally ITO will be responsible for voice/data and networking. The successful Proponent will have to coordinate with IDT.

- 13. There was discussion about a Fire Report having been done; if it has been conducted can the report be shared? Response to Q13 Yes, the report will be shared with the Successful Proponent.
- 14. They discuss bringing the stairs up to Code. The current ones would potentially have to be completely rebuilt to achieve this or a waiver could be applied for due to the historical listing of the building. What do they intend to do? Response to Q14 The intent is for the Proponent to consult with the Authorities Having Jurisdiction with respect to bringing the building up to code.
- 15. We noticed deterioration of architectural details on the exterior. Are this a part of the RFP? Response to Q15 The exterior envelop of the building is not part of this RFP
- 16. We note surface mounted services throughout the building. Is this to be corrected? Response to Q16 Yes, existing surface mounted services to be hidden.
- 17. We noted several types of ceilings. Are we to design for new ceilings throughout? Response to Q17 – Ceilings throughout are to be in keeping with a building of this period, character and purpose.

For Clarification – The term "successful Proponent" used in this addendum is the company which is selected by the Government to enter into an agreement.

End of RFP Addendum 2