

GOVERNMENT OF BERMUDA

MINISTRY OF HOME AFFAIRS

PATI Information Statement

Name of Public Authority: DEPARTMENT OF ENERGY

Introduction:

The Public Access to Information Act of 2010 provides the public with the statutory right to access information about the operations of Government and reinforces the Government's responsibility to make information available upon request. In alignment with these principles of openness and accountability, the Department of Energy issues this statement to offer a clear overview of its functions, services, and obligations to the public,

This statement outlines the Department's operating procedures, the documents that guide its decision-making processes, and general information about its day-to-day activities.

Please note that, despite its name, the Department of Energy also has responsibility for Broadcasting, Telecommunications, Space and Satellite matters, following its merger with the former Department of Telecommunications in 2018.

Section A: Structure, Organization and Legislation [s5(1)a]

ORGANIZATIONAL CHART 2025



Legislation

- Electricity Act 2016
- Electricity (License Threshold) Regulations 2016
- Submarine Communications Cables Act 2020
- Regulatory Authority Act 2011
- Telecommunications Act 1986 (only those sections relating to Broadcasting)
- Electronic Communications Act 2011
- Obscene Publications Act 1973
- Public Telecommunications Service (License) Regulations 1998
- Cable Television Service Regulations 1987
- Subscription Radio Service Regulations 2003
- Television Broadcasting Service Regulations 1987
- Films (Control of Exhibition) Act 1959
- Prohibited Publications Act 1963
- Political Broadcasting Directions 1980
- Telecommunications Radio (Stock) Regulations 1987
- Sound Broadcasting Service Regulations 1994
- Satellite Network Notification and Coordination Regulations 2007
- Government Fees Act 1965
- Government Authorities (Fes) Act 1971
- Class One Radio (Broadcasting Service and Subscription Radio Service in the Broadcasting Frequency Bands) 1987

Section B: 1) Functions, powers, duties of the Authority [s5(1)b]

Powers of the Department of Energy

Under section 11 of the Electricity Act 2011 and section 6(2) of the Telecommunications Act 1986, the Director supports the Minister responsible for Energy and Telecommunications in the discharge of all duties under those Acts. These statutory provisions empower the Department to assist the Minister in overseeing the regulation, development, and governance of Bermuda's electricity, telecommunications, and related sectors.

Duties of the Department of Energy

The Department of Energy is responsible for the development of policy, legislation and regulatory frameworks that promote, advocate for, and advance the Energy, Telecommunications, Space and Satellite industries. As a primarily policy-making body, the Department also leads public education and outreach initiatives across these sectors. The Director reports to the Permanent Secretary of the Ministry responsible for Energy.

Additional duties of the Department include inspecting telecommunications and radio facilities in relation to Broadcasting functions, collecting fees from Broadcasters and maintaining the Broadcasting and Telecommunications licensing database, administering new licenses and renewals, and overseeing the administration of both the Broadcasting Commission and the Telecommunications Commission.

Section B: 2) Obligations under PATI Act [s5(1)b]

To provide an **information statement** for the public and promulgate it [s5],

- To provide **other information** to the public so that the public needs only to have minimum resort to the use of the Act to obtain information [s6]. This includes:
 - General information, e.g. activities of the Authority
 - Log of all information requests and their outcome
 - Quarterly expenditure (upon request) [s6(5)]
 - Contracts valued at \$50,000 or more.
- To **respond to information requests** in a timely manner [s12-16]
- To **track information requests**, and provide this data to the Information Commissioner
- To respond to requests from the Information Commissioner [s9]
- To **amend personal information** held by the Authority that it is wrong or misleading following a written request by the person to whom the information relates [s 19]
- To conduct an **internal review** if formally requested [part 5]
- To give evidence for **review by the Information Commissioner** [part 6, 47(4)], or for **judicial review** [s49], if required
- To provide an **annual written report** to the Information Commissioner of the status of information requests [s58 (3)].
- **To do anything else as required** under the PATI Act and subsequent Regulations [s59, 60], including:
 - **Fees** for Requests for information
 - Management and maintenance of **records**
 - **Procedures** for administering the Act
- To **train staff and make arrangements** so as to facilitate compliance with the Act [s61]
- To **designate one of its officers** to be the person to whom requests are directed [s62]

Section C: Services and Programmes [s5(1)c]

Services:

The Department of Energy provides the following services:

- Ongoing development and support of policies, programmes, and legislation that advance the goals of the 2011 White Paper.
- Technical support to the Ministry and other Government departments for matters within its remit.
- Development and support for internal policies and initiatives enabling the Public Service to lead by example in energy conservation, energy efficiency, and the adoption of renewable and alternate energy technologies.
- Consultation to other Government departments on all energy, broadcasting, and satellite matters.
- Management of the Broadcasting and Telecommunications Commissions.
- Management of the filing and coordination of satellite networks through Bermuda.

- Collection of data from industry for submission to the International Telecommunication Union.
- Management of licenses and complaints in the Broadcasting sector.

Programmes:

The Department is primarily responsible for implementing policies across the in the Energy, Telecommunications, and Space sectors. These efforts have included rebate programmes, public outreach and education initiatives such as student summer camps, conferences, and Public Service Announcements. The Department of Energy is currently carrying out the LED Initiative, which is distributing LED light bulbs to all households in Bermuda.

Section D: Records and documents held [s5(1)d]

Licenses

The Department holds the following records:

- Broadcasting licences
- Satellite filings
- Carrier fees records

Section E: Administration (all public access) manuals [s5(1)e]

- Financial Instructions
- Departmental Procedures for the Department of Energy
- Government of Bermuda Conditions of Employment and Code of Conduct
- Bermuda Occupational Safety and Health Regulations 2002

Section F: Decision-making documents [s5(1)f]

- Government of Bermuda Conditions of Employment and Code of Conduct
- Collective Bargaining Agreement between the Government of Bermuda and the BPSU
- Dignity at Work Policy and Complaints Procedures
- Relevant legislation as noted in Section A
- Bermuda Occupational Safety and Health Regulations 2002
- Financial Instructions
- Department Business Plan

Section G: The Information officer [s5(1)g]

Contact: Mr. Adrian Dill

Phone number: 1 441 246-7601

Email: asdill@gov.bm

Website: www.energy.gov.bm

Section H: Any Other Information [s5(1)h]

Section I: Any Other Information To be Provided? [s5(1)i]

NONE

Section J: Information Statement: Copies and Updates [s5(2,3,4,5)]

Every public authority shall update its information statement at least once a year, and make it available for inspection by the public at reasonable times by [s5(1 -5), PATI Act]

10 December 2025

Date Information Statement was updated:

Locations of Information Statement:

Confirm copies of Information Statement are available at the following sites:

- | | |
|---|---|
| • Your principal office: 3 rd Floor, Government Administration Building | Y |
| • The Bermuda National Library; | Y |
| • The Bermuda Archives; | Y |
| • Available electronically, | Y |
| • Government Portal | Y |
| • Have you published a notice in the Gazette indicating the places where the information statement is available for the public? | Y |
| • With the Information Commissioner. | Y |

Sign and Date: 5 January 2026

