



COMPANY PROFILE FORM

Section I: Company Information
Section II: Product or Service Details
Section III: Company Experience; Professional and Technical Staff
Section IV: Customer experiences

SECTION I

Company Information		
Vendor Name		
Company Description		
Contact Information		
Primary Contact	Phone	Email

SECTION II

Product or Service Details	
Details	<i>Provide a detailed description of the product or service your company delivers</i>
Capabilities	<i>Provide more information about the benefits and capabilities your company provides</i>

SECTION III

COMPANY EXPERIENCE, PROFESSIONAL AND TECHNICAL STAFF	
Relevant Experience	<i>Provide any information about previous experiences, clients, or success stories a minimum of 3 examples</i>

Key Personnel	<i>Provide a List of key personnel and their experience, certifications and/or skills</i>

The respondent may attach documentation to support this section in lieu of completing this section.

Please indicate that documentation has been attached above.

SECTION IV

CUSTOMER EXPERIENCES				
Professional References	Provide information for at least three (3) recent clients including name and contact information (e-mail and phone). Attach corresponding reference letters to your submittal.			
	Project	Date Completed	Phone	Email

COMPANY QUALIFICATIONS AND REFERENCES

Name of Company: _____

1. The Company has been engaged in business, under the present business name for _____ years.
2. Experience in work of a nature similar to that covered in the proposal documents extends over a period of _____ years.
3. The following contracts have been satisfactorily completed in the last three (3) years for the persons, companies or authorities indicated:

	Year	Type of Work	Contract Amount	Location and for Whom Performed
(a)				
(b)				
(c)				

4. The following person may be contacted for information concerning the work listed above (list a reference for each contract named):

	Name	Title	Address	Telephone
(a)				
(b)				
(c)				

5. The following contracts are no longer current but have been satisfactorily completed in the last five (5) years for the persons, companies or authorities indicated:

	Year	Type of Work	Contract Amount	Location and for Whom Performed
(a)				
(b)				
(c)				

