



BERMUDA GOVERNMENT

MINISTRY OF ECONOMY AND LABOUR HEADQUARTERS

PATI Information Statement

Name of Public Authority: Ministry of Economy and Labour Headquarters

Introduction:

The Public Access to Information 2010 (PATI) legislation was designed to make central Government, and the larger public sector, more open and accountable by giving the public the legally enforceable right to request and access information subject to limited and prescribed exemptions. Each public authority is required to produce an information statement that give the public an overview of the types of information accessible through the public authority.

This information statement provides information on the functions and services of the Ministry of Economy and Labour and the classes of records held.

Section A: Structure, Organization and Legislation [s5(1)a]

The Ministry of Economy and Labour comprises several departments and agencies, including Ministry Headquarters, the Department of Financial Assistance, the Department of Immigration, the Department of Workforce Development, the Department of Labour, the Department of Economic Development, Consumer Affairs and the Department of Statistics.

The department head reports directly to the Permanent Secretary for Economy and Labour. In addition, the Ministry has responsibility for any statutory bodies or committees that may be appointed by the Minister from time to time. These boards report to the Minister through the Permanent Secretary.

The Ministry of Economy and Labour Headquarters is the coordinating body for the Departments that fall under the Economy and Labour banner. The Ministry Headquarters executes its duties by employing five (5) full-time employees.

Copyrights and Design Act 2004 (Enforcement)
Vacation Rental (Application & Registration) Fee Act 2023
Cost of Living Commission Act 1974
Rent Increases (Domestic Premises) Control Act 1978
Rent Increase Control Rules 1972
Rent Apportionment Act 1880
Landlord and Tenant Act 1974 (advisory)

Section B: I) Functions, powers, duties of the Authority [s5(1)b]

The mission of the Ministry of Economy and Labour is “To drive economic growth and job creation.” The mission of the Ministry Headquarters is “To establish effective policy that helps foster the expansion of jobs and economic growth.”

The Ministry of Economy and Labour Headquarters provides leadership, oversight and coordination to address Ministry business; programme management and departmental operations with the Ministry; and formulation and implementation of policy and legislation within the Ministry.

Roles and Responsibilities

The Ministry of Economy and Labour Headquarters is responsible for providing advice on the formulation of policy within the Departments and public bodies regulated by the Ministry. Headquarters must also direct and coordinate operations and activities with the Ministry.

The primary objectives of the Ministry of Economy and Labour Headquarters are:

- Implement Comprehensive Immigration Reform by providing oversight of process improvements, policy and legislative changes, and IT system upgrades and enhancements.
- Oversee Financial Assistance Reform, including policy and legislative changes and operational enhancements.
- Oversee the Department of Workforce Development for the Reemployment and Reintegration Jobs Strategy.
- Oversee the Labour Relations Section to implement the new Labour Code (Employment Act amendments and consolidated Labour Law).
- Oversee the Department of Statistics for the distribution of data and other relevant
- Oversee the Economic Development Department to implement economic growth

Related Organizations

Government entities which fall under the Ministry of Economy and Labour include:

- Bermuda Economic Development Corporation (BEDC), and
- Employment and Labour Relations Tribunal
- Immigration Appeals Tribunal
- Labour Advisory Council (LAC)

- Legislation
- Public consultation documents

Section E: Administration (all public access) manuals [s5(1)e]

The Ministry of Economy and Labour Headquarters holds a final copy of its policy and procedure manuals and strategy publications.

Section F: Decision-making documents [s5(1)f]

(Records are likely a result of decision-making documents in procedures/guidelines etc. If don't have decision making documents need to create)

- Bullying and Sexual Harassment Policy Statement (*pursuant to the First Schedule of the Employment Act 2000*)
- Economic Investment Residential Certificate Policy
- Guide to the Minimum Hourly Wage Rate
- Guide to Working in Bermuda
- Independent Contractor Guidance

Depending on the scope of the decision to be made, the Ministry Headquarters will use one of the following methods to reach a decision.

Boards or Committees – Normally used when the policy or initiative considered has several stakeholders across several departments. Boards and committees are appointed by the Minister and report to the Minister through the Permanent Secretary for Economy and Labour.

Current boards include:

- Bermuda Economic Development Corporation (BEDC)
- Board of Immigration
- E-Commerce Advisory Board (ECAB)
- Employment and Labour Relations Tribunal
- Financial Assistance Review Board
- Immigration Appeals Tribunal
- National Workforce Development Advisory Board (NWAB)
- National Certification and Apprenticeship Board (NCAB)
- Wage Commission
- The Consumer Affairs Board
- Consumer Affairs Appeals to the Minister
- The Debt Collection Licensing Authority
- The Rent Appeals Panel
- Rent Increases Arbitration Tribunal
- The Debt Collection Tribunal
- Cost of Living Appeal to the Minister
- Public Licensing Registry

- National security, defence and international relations
- Cabinet documents

Section I: Any Other Information To be Provided? [s5(1)i]

The Ministry of Economy and Labour Headquarters has considerable information on its website www.gov.bm . We urge the public in their quest for information or data to make this website their starting point.

Section J: Information Statement: Copies and Updates [s5(2,3,4,5)]

Every public authority shall update its information statement at least once a year, and make it available for inspection by the public at reasonable times by [s5(1-5), PATI Act]:

Date Information Statement was updated: 23rd December 2024

Locations of Information Statement:

Confirm copies of Information Statement are available at the following sites:

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| • Ministry of Economy and Labour Headquarters | Y |
| • The Bermuda National Library; | Y |
| • The Bermuda Archives; | Y |
| • Available electronically, | Y |
| • Website for public authority (www.gov.bm); | Y |
| • Have you published a notice in the Gazette indicating the places where the information statement is available for the public? | Y |
| • With the Information Commissioner. | Y |



MARK NEALE

Sign and Date 28.2.25.