

Ministry of Public Works and Environment
Highways Section
Call off Contract for Road Repairs | 2026-009Q-MPW
Annex A - Pricing Form

PRICING

General

The Contractor shall submit a Schedule of Rates for the execution of the works.

Payment shall be based on:

Measured quantities of completed work x submitted rates.

No lump sum pricing shall apply.

The Contractor shall be deemed to have allowed for all aspects of the Works within the submitted rates.

The Contractor shall include all costs in the rates (labour, plant/equipment, materials, supervision, overheads, profit, and all incidental activities). No separate payment will be made for any of these costs.

Notwithstanding any provision of the Agreement relating to hourly payment, payment under this Contract shall be based on measured quantities in accordance with the Schedule of Rates.

Schedule of Rates

The Contractor shall complete the schedule of rates table provided.

Measurement & Payment

Measurement shall be based on the quantities instructed and shall be subject to verification and approval by the Ministry Representative(s).

Where possible, there shall be agreement on the measured quantity with the Ministry Representative(s) before starting. If the Contractor starts without agreeing on quantities in advance, the Ministry may not approve the quantities claimed. How quantities are to be measured can be found in the Schedule of Rates.

Item	Description	Unit	Rate
BILL SECTION A – PRELIMINARIES			
A1	Mobilisation/Call Out	Day	
A2	Traffic Control (Stop/Go Personnel)	Hour	
A3	Traffic Control Devices (Cones, Barriers, Signage)	Day	
A4	Temporary Traffic Signals	Day	
BILL SECTION B – SITE PREPARATION			
B1	Road Cutting/Saw Cutting	Lin.ft	
B2	Breaking and Removal of Asphalt (including the use of handheld breakers/Kango hammers as part of normal operations)	Sq.ft	
B3	Disposal of Removed Material	Load	
BILL SECTION C – SURFACE PREPARATION			
C1	Cleaning & Clearing	Sq.ft	
C2	Tack Coat	Gallons	
BILL SECTION D – ASPHALT WORKS			
D1	Asphalt Supply (Bda Gov), Placement, Compaction & Finishing	Sq.ft	
The Contractor is to list any costs they believe are necessary to do the work but are not covered by the Schedule of Rates items. Explain what the cost is for and how it is priced.			

Table 4.1: Schedule of Rates

Working Hours Rate Adjustments

Condition	% Adjustment
Weekday (Outside Normal Working Hours)	
Saturday	
Sunday/Public Holiday	

Table 4.2 Working Hours Rate Adjustments

GROUNDS FOR NON-PAYMENT

The following conditions shall constitute grounds for rejection of work and withholding of payment in accordance with the Agreement.

Issue	Outcome
Inadequate Cleaning	No Payment
Poor Compaction	No Payment
Poor Finish	No Payment
Work Outside Prescribed Limits	Not Measured
Rework Required	No Payment
Incomplete Patches	No Payment
Failure to Follow Instructions	No Payment

Table 6.1 Grounds for Non-Payment

Payment shall be based on:

Approved Quantities × Rates

No entitlement to payment shall arise unless the works have been instructed and the quantities verified and approved by the Ministry Representative(s).

There will be no payment for:

Poor workmanship.

Rework.

Uninstructed works.

Inadequate preparation.

Inadequate compaction.

Measured work items shall represent the primary basis of payment. Labour, plant, and equipment shall be deemed included within the Contractor's rates for measured work items. No separate payment shall be made for labour, plant, equipment, or associated resources under any circumstances.

The Contractor shall have no entitlement to additional payment arising from site conditions, material hardness, depth of excavation, or any other factors affecting execution of the Works.

Traffic Management

Traffic control quantities shall be measured in accordance with the applicable Schedule of Rates items and shall be subject to verification by the Ministry Representative(s). The Contractor shall maintain records of traffic management activities, including personnel, duration, and measures implemented, and shall provide such records upon request.

Disposal

Disposal quantities shall be measured based on loads associated with the instructed Works and shall be subject to verification by the Ministry Representative(s).

Loads shall be reasonably proportionate to the scale of the Works. Where the volume of material does not justify a full load, a partial load may be accepted, subject to the approval of the Ministry Representative(s).

The Contractor shall not be entitled to claim additional loads arising from inefficient operations or poor planning.

The Ministry may require supporting evidence, including photographs, delivery tickets, or disposal receipts, to substantiate quantities claimed.

Cutting

The rate for cutting shall include all equipment and effort required to execute the Works. No additional payment shall be made for specialised equipment or difficult material conditions.

Efficiency and Cost Control

The Contractor shall execute the Works in an efficient manner. The Ministry reserves the right to disallow any costs deemed excessive, unnecessary, or not commensurate with the scale of the Works.

On-Call Execution

The Contractor must acknowledge the call-out within 24 hours and confirm when they will attend the site. If the Contractor does not acknowledge within 24 hours, the Ministry may assign the work to another contractor.

Defects Liability Period

A defects liability period of 60 days shall apply from the date of completion of each repair as accepted by the Ministry Representative(s).

Any repair that exhibits failure within this period, including:

Settlement.

Dislodgement.

Loss of bond.

Cracking.

Rutting, deformation, or ravelling.

shall be repaired by the Contractor at no additional cost to the Ministry.

This period shall apply without prejudice to any other obligations of the Contractor under the Agreement.

SCHEDULE OF RATES

The Schedule of Rates shall form the basis for measurement and payment of the Works.

All rates shall be deemed to include the full cost of labour, plant, materials, supervision, overheads, and all incidental activities necessary to complete the Works in accordance with this specification, unless explicitly stated otherwise.

Rates shall include all material losses, waste, and conversion between tonnage and area.

The Contractor shall not be entitled to claim multiple items for the same activity unless such items represent distinct and instructed work components.

The Contractor shall price the Works on the basis of efficient execution and shall not rely on inefficiencies or duplication of resources as a basis for additional payment.

Where doubt exists regarding the applicability of any item, the decision of the Ministry Representative(s) shall prevail.

PURPOSE

This provides guidance to the Contractor on the preparation of rates for the Schedule of Rates.

The Contractor shall price all items on the basis of efficient execution of the Works in accordance with this specification.

All rates shall be deemed to include the full cost of labour, plant, equipment, materials, supervision, overheads, profit, and all incidental activities necessary to complete the Works.

This is provided for guidance only to assist the Contractor in the preparation of rates.

Nothing in this document shall relieve the Contractor of its obligation to fully assess the Works and include all necessary costs within the submitted rates.

GENERAL APPROACH

The Contractor shall:

Develop rates based on expected productivity for road repair operations.

Allow for all resources required to complete each activity.

Price each item as a complete and independent work component.

No reliance shall be placed on separate claims for labour, plant, equipment, utility coordination, or inefficiencies.

BASIS OF PRICING

The Contractor shall include, within all rates:

Labour (all personnel required).

Plant and equipment (including cutters, breakers, compactors, trucks, and all tools).

Materials (including asphalt and tack coat).

Fuel, maintenance, and wear of equipment.

Traffic management.

Disposal of removed material.

Site conditions, including access constraints and working in live traffic.

Overheads and profit.

For the purposes of this specification, traffic conditions shall include the effect of live traffic on the execution of the Works, including reduced working efficiency, restricted working space, delays associated with vehicle movements, and any other impacts on productivity arising from operating within an active roadway environment. These factors shall be deemed included within the Contractor’s rates.

Overheads and profit shall include all indirect costs associated with the Works, including supervision, administration, insurances, mobilisation, small tools, utility awareness and coordination, general expenses, and any other costs not directly attributable to labour, plant, equipment, or materials. The Contractor shall be deemed to have included all such costs within the submitted rates.

All such factors shall be deemed included within the submitted rates.

No additional payment shall be made for:

Additional equipment.

Increased effort.

Utility-related delays or coordination.

Inefficiencies in execution.

The Contractor shall be deemed to have included all costs necessary to complete the Works, whether specifically identified in this Appendix or not.

Guidance on Rate Build-Up

HOW TO BUILD A RATE

Step 1 – Determine Labour, Equipment, & Material Requirements

The Contractor shall identify:

- Labour required (number of workers and supervision).
- Equipment required (e.g. truck, cutter, breaker, compactor, and all necessary tools).
- Materials required (including asphalt, tack coat, etc.)
- Duration to complete the activity.
- Expected output for activity.

Step 2 – Calculate Labour, Equipment & Overheads & Profit Cost

The Contractor shall determine:

- Total labour cost per hour.
- Total equipment cost per hour.
- Overheads and profit.

Example: Labour	= \$ 85.00 per hour
Equipment	= \$ 95.00 per hour
Overheads & Profit	= \$ 40.00 per hour
Total	= \$ 220.00 per hour

Overheads and profit shall include all indirect costs associated with the Works, including supervision, administration, insurances, mobilisation, small tools, utility awareness and coordination, general expenses, and any other costs not directly attributable to labour, plant, equipment, or materials.

The Contractor shall ensure that all indirect and incidental costs are included in the hourly cost, including, but not limited to, traffic conditions, utility awareness and coordination, site constraints, travel time, and any other factors affecting the execution of the Works.

Step 3 – Calculate Material Cost

The Contractor shall determine the cost of materials required to complete the activity based on the quantity of material used. Material costs shall be deemed included within the Contractor’s rates in accordance with Section 3.0.

Example: Asphalt Required	= 1 ton
Asphalt Cost	= \$ 475.00 per ton
Total Material Cost	= \$ 475.00

Step 4 – Estimate Productivity

The Contractor shall estimate how much work can be efficiently performed in an hour, accounting for site conditions and constraints.

Example: In 1 Hour, Area Repaired = 40 sq.ft

Step 5 – Convert to Unit Rate

The Contractor shall combine the time-based cost and material cost to determine the total cost of the activity and convert this to the applicable unit rate.

Example: Time-based Cost	= \$ 220.00
Material Cost	= \$ 475.00
Total Cost	= \$ 695.00

Rate = Total Cost/Output = 695/40 = \$ 17.38 per sq.ft

Step 6 – Apply to the Schedule of Rates

The Contractor shall assign costs to the relevant items in the Schedule of Rates.

The Contractor shall ensure that:

- All costs are captured within the submitted rates.
 - No reliance is placed on additional claims.
 - Rates reflect efficient and realistic execution.
- The example provided is illustrative only. The Contractor remains solely responsible for the accuracy and completeness of all rates submitted.

APPLICATION TO SCHEDULE ITEMS

- The Schedule of Rates items represent distinct components of the Works.
- The Contractor shall determine the resources, methods, and associated costs required to complete each item in accordance with this specification.
- The Contractor shall ensure that:

All labour, plant, equipment, materials, and associated activities necessary to complete each item are fully included within the submitted rates.

Rates are developed based on realistic productivity and efficient execution of the work.

No reliance is placed on the Ministry to define the extent of resources required for any item.

The descriptions provided in the Schedule of Rates are indicative only and shall not be interpreted as an exhaustive definition of the work content.

The Contractor shall be deemed to have allowed for all aspects of the Works necessary to complete each item in accordance with the specification.

Any omission or misunderstanding by the Contractor in the development of rates shall not constitute grounds for additional payment.

IMPORTANT NOTES

The Contractor shall ensure that all rates are balanced and reflect realistic execution of the Works.

The Contractor shall not rely on any single item to recover costs disproportionately.

The Contractor shall be deemed to have allowed for all aspects of the Works within the submitted rates.

The Contractor shall not rely on this Appendix as a substitute for proper assessment of the Works and shall not be entitled to additional payment arising from any misunderstanding of the rate build-up process.

The Ministry reserves the right to reject any submission where rates are unbalanced, unrealistic, or not reflective of the intended scope of the Works.