BRUNEL
ENGINEERING CONSULTANTS

REQUEST FOR QUOTATION

FOR

PROPOSED FENCING UPGRADES
WESTGATE CORRECTIONAL FACILITY, CO-EDUCATIONAL FACILITY AND FARM FACILITY

FOR



GOVERNMENT OF BERMUDA
DEPARTMENT OF CORRECTIONS
WESTGATE CORRECTIONAL FACILITY
1 PENDER ROAD
SANDYS, MA 01
BERMUDA

NOVEMBER 2026

BRUNEL LTD.
INTERNATIONAL CENTRE
26 BERMUDIANA ROAD, SUITE 209
HAMILTON HM 12

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(A) INVITATION TO PROVIDE QUOTATION

Quotations are invited from suitably qualified contractors for proposed fencing upgrades at Westgate Correctional Facility, the Co-Educational Facility and the Farm Facility. Works include fencing and mesh replacement, repairs to retained posts and horizontal members, gates, razor wire, foundations and concrete bases where specified, vegetation clearance and chemical regrowth treatment.

The works are divided into Phase 1 priority works and Phase 2 remaining works. Provide separate prices for each section and phase. The Owner may award selected sections or phases, subject to available funding. Phase 2 shall proceed only upon written authorisation.

Completed quotations must be received no later than 3:00 p.m. Bermuda time on Monday, 14 December 2026. Quotations may be submitted by email to vdmbean@gov.bm or hand delivered to the following address:

Mr. Van Dyke Bean
Department of Corrections
Westgate Correctional Facility
1 Pender Road
Sandys, MA 01, Bermuda

Proposed Fencing Upgrades Department of Corrections, Bermuda

Late submissions will not be considered.

You are required to contact Mr. Van Dyke Bean (vdmbean@gov.bm) for further details or any clarification of the contract documents. No queries will be entertained within 48 hours of the quotation submission date.

(B) INSTRUCTIONS TO CONTRACTORS

(1) **Submission of Quotations**

(a) Quotations shall be submitted by email to vdmbean@gov.bm or hand delivered to Mr. Van Dyke Bean, Department of Corrections, Westgate Correctional Facility, 1 Pender Road, Sandys, MA 01, Bermuda, no later than 3:00 p.m. Bermuda time on Monday, 14 December 2026.

(b) Quotations received later than this time will not be considered.

(c) Hand delivered quotations shall be submitted in a sealed envelope which does not bear the Contractors company name.

(d) Quotations sent via email will be accepted. The email subject line shall state Proposed Fencing Upgrades, Department of Corrections, Bermuda.

(2) **Contractor Queries**

Inquiries during the bid period should be made in writing and directed to the following:

Mr. Van Dyke Bean
Department of Corrections
Westgate Correctional Facility
1 Pender Road
Sandys, MA 01, Bermuda
E-mail: vdmbean@gov.bm

Requests for Information (RFI's) should be made in writing via email as listed above. Responses to RFI's will be collated and responses will be issued to all Contractors regardless of the source of the RFI.

Bidders are advised to visit all three facilities and ascertain the relevant site conditions, access restrictions, existing fence configurations and security requirements, as no claim for want of such knowledge will be entertained.

Pre-Bid Site Visits

Pre-bid site visits will be coordinated by Mr. Van Dyke Bean in accordance with the following schedule. All times are Bermuda local time.

Facility	Date	Time
Westgate Correctional Facility	Monday, 7 December 2026	11:30 a.m.–12:30 p.m.
Co-Educational Facility	Wednesday, 9 December 2026	11:30 a.m.–1:30 p.m.
Farm Facility	Wednesday, 9 December 2026	1:30 p.m.–2:30 p.m.

Attendance is not mandatory; however, bidders are encouraged to attend to review the identified sections, existing fence configurations, site conditions and security requirements.

Access to the identified work areas at all three facilities will be available during the coordinated visits, subject to the instructions of facility personnel.

Attendees shall present identification to the Gate Officer upon arrival at each facility. Open-toe shoes, short skirts and sleeveless shirts are not permitted. High-visibility vests are recommended.

Only **one phone/camera device per contractor** will be permitted during the site visits. Photography shall be limited to the designated work areas. Use of the device shall be restricted to purposes directly related to the visit.

Completion of the Security Vetting Request Form is not required before the pre-bid site visits. However, *any proposed attendee who was previously an inmate of the Department of Corrections shall notify Mr. Van Dyke Bean at least three (3) days before the scheduled site visit. Attendance is subject to special permission from the Commissioner of Corrections*.

(3) **Rejection of Quotations**

The Owner or Owner's Representative reserves the right to reject any or all Quotations and is not bound to accept the lowest Quotation. The Owner or Owner's Representative also reserves the right to waive any informality or irregularity in any quotation received. The Owner reserves the right to interview short list Contractors to ensure that each Contractors bid is complete and that project conditions are fully understood.

(4) **Security for the Proper Completion of the Works**

The successful Contractor may be required to submit satisfactory evidence from a bank or financial institution that sufficient funds or credit facilities are available to the Contractor for the satisfactory completion of the Contract prior to award of the Contract.

(5) **Form of Contract**

The successful Contractor will be required to sign the *Form of Quotation* attached.
In addition, the successful Contractor will enter into AIA Contract with the Department of Corrections prior to the commencement of construction. All terms, conditions, and negotiations shall be private and confidential

Department of Corrections will retain 10% of the Contract Sum. Retention shall be reduced to 5% upon the issue of the Certificate of Substantial Completion and this final retention shall be held for a period of 6 months following Substantial Completion.

(6) **Project Specifications**

The Scope of Works, section reference images, drawings and specifications shall be read together and in conjunction with applicable Bermuda codes, regulations and the Department of Corrections' security requirements. Materials and installation shall comply with the approved technical details and manufacturers' instructions. Any discrepancies shall be referred to the Engineer for clarification before procurement or execution of the affected works.

(7) **RFQ Documents and Site Conditions**

Each Contractor, by making his/her Quotation, represents that he/she has read and understands the Quotation Documents, and that he/she has visited the site and familiarized himself/herself with the conditions under which the work is to be performed.

Contractors are advised to visit the site of the works and ascertain all relevant conditions, as no claim for want of such knowledge will be entertained.

(8) **Alterations**

No alterations are to be made in the Form of Quotation except in filling in the blanks as indicated. If any such alterations be made, or if these instructions are not fully complied with, the Contractor may be disqualified.

(9) **Period for Acceptance of Quotation**

The Contractor shall abide by this Quotation for a period of *Ninety (90)* calendar days from the deadline for receipt of Quotation.

(10) Safety

All works must be carried out in strict accordance with the Health and Safety at Work Act 1982, any additional modification thereon, and as per any relevant notes on the approved documents.

The Contractor shall take the necessary precautions to protect the public and employees from injury related to the work. The Contractor shall prevent hazardous circumstances by providing temporary fences, barricades, warning signs, flashers, and other safety aids. The costs associated with all such items shall be considered incidental to the project.

The Contractor shall be responsible for addressing and managing all safety, noise, and disturbance issues to the satisfaction of the Department of Corrections.

(11) Special Conditions

The Contractor shall coordinate the works with the Owner or Owner's Representative, the Department of Corrections and other contractors working within or adjacent to the facilities.

The successful Contractor shall attend a pre-construction meeting with the Owner or Owner's Representative and the facility's designated representative before commencing the works. The meeting shall establish the authorised sections, work sequence, access arrangements, working hours, storage areas and security procedures.

The works are divided into two phases, as identified in the Scope of Works. The Contractor shall commence only the phases or sections authorised in writing and shall coordinate the programme with the Department of Corrections. The inclusion of Phase 2 in the quotation documents does not constitute authorisation to proceed.

The Contractor shall be in good standing with the Bermuda Credit Association and shall ensure that payroll taxes and other Government levies are up to date. Proof of the foregoing may be requested.

The facilities will remain operational throughout the works. All personnel, subcontractors, vehicles and deliveries shall comply with the Department of Corrections' access and security procedures. The Contractor shall include the associated coordination, clearance and access requirements in its quotation and programme.

The successful Contractor shall arrange completion and submission of the attached Security Vetting Request Form for all personnel requiring access during the works, including management personnel visiting the site, supervisors, operatives and subcontractors. Submissions shall be coordinated with Mr. Van Dyke Bean, and the required security clearance shall be obtained before personnel are granted access.

All personnel shall comply with the attached Department of Corrections Workers Entrance Protocol. Workers shall report to the Gate Officer upon arrival and at the completion of each working day. A copy of each worker's photo identification shall be retained at the gate. Personnel shall be subject to security searches, including K9 searches, and shall remain within their designated work areas.

The Contractor shall notify the facility of any proposed changes to personnel or designated work areas before implementing those changes. All personnel shall obey the instructions of

facility officers. Unauthorised contact with inmates and the transfer of any items to inmates are prohibited.

The Project Manager will be permitted to use a phone and camera for project purposes under the supervision of a Prison Facility Officer. Within the Contractor's workforce, only the designated Foreman will be permitted to carry and use a phone for workers' emergencies and communication with the Project Manager and the Foreman's Supervisor. All devices shall be subject to the facility's authorisation, registration and security procedures. Photography shall be restricted to authorised project work areas.

Maintain a secure perimeter at all times. Where complete fence replacement is specified, install the new fence on the approved offset alignment and obtain acceptance that it is secure before removing the existing fence. Where existing posts are retained, provide an approved temporary security barrier before removing mesh or undertaking repairs affecting perimeter security. No unsecured openings shall be left during or outside working hours.

Submit the proposed work sequence and temporary security arrangements for approval before commencing each section. Coordinate any interruption to gates or access routes with the facility's designated representative.

Maintain emergency vehicle access at all times. Keep required streets, driveways, walkways, entrances and operational routes open and clear. No closure or obstruction shall be permitted without prior approval from the Owner or Owner's Representative and the facility.

The Contractor shall furnish, erect and maintain all necessary barriers, traffic control devices, construction signs and warning signs before commencing the affected works. Maintain these measures throughout the works and inspect and reinstate them following adverse weather.

Keep adjacent streets, sidewalks, driveways and parking areas free of construction materials, debris and obstructions. Control dust, park equipment only in approved locations and reinstate areas damaged by the works.

Maintain control of tools, equipment, fixings, chemicals, removed fencing and razor wire in accordance with the facility's security procedures. All tools shall be presented for checking as required by facility personnel. Agree storage locations with the facility before mobilisation and secure materials and equipment whenever unattended.

Razor wire will be supplied by the Owner. The Contractor shall coordinate its collection, transport, handling and secure storage with the facility and shall supply and install all required support arms, brackets, fixings, connections and terminations. Confirm the specification, quantity and availability of the Owner-supplied razor wire before installation and promptly report any shortfall or incompatibility.

Protect existing buildings, services and retained fencing. Locate services before excavation or concrete breaking and report any damage immediately to the Owner or Owner's Representative.

Submit chemical product information and proposed application limits for approval before undertaking stump treatment or chemical regrowth control. Coordinate treatment with the facility, protect retained vegetation and prevent spray drift or runoff to coastal waters, buildings and services.

The Contractor shall provide a list of all proposed Subcontractors in accordance with the Subcontractors section of these Instructions.

The Contractor shall provide proof of liability insurance meeting the requirements stated in the Appendix.

Remove waste daily and keep the work areas clear. Secure discarded mesh, sharp metal and razor wire before removal from the facility and dispose of all waste appropriately.

All workers shall wear proper hard hats and safety boots, together with additional personal protective equipment appropriate to the activity, including handling mesh, razor wire and chemicals. Clothing shall comply with the facility's requirements; open-toe shoes, short skirts and sleeveless shirts are not permitted.

The Contractor shall clearly display the Building Permit number during construction, where applicable.

The Contractor shall provide an anticipated payment request schedule for each phase as part of the quotation.

The successful Contractor shall ensure that the attached Security Vetting Request Form is completed and submitted for every employee and subcontractor who will work at or require access to the facilities, including supervisors and visiting management personnel. Submissions shall be coordinated with Mr. Van Dyke Bean. All personnel must obtain the required security clearance before accessing the facilities to undertake the works.

(12) **Project Schedule**

The Contractor is required to provide their anticipated start and completion dates for the project. Failure to complete the work within the specified timeline will result in the initiation of Liquidated Damages (see Section 14).

(13) **Environmental/Alcohol/Drug Policy**

No alcohol, smoking, or prohibited drugs may be consumed on the site or in any vehicle related to the works or service provided. Also, no employee of the Contractor or Sub-Contractor shall be under the influence of alcohol or drugs whilst at work. Profanity or anyone found to be with suspicion of being under the influence (alcohol or drugs) will be removed from the site.

The Contractor shall ensure that the environment is maintained and noise levels are kept to a minimum.

(14) **Liquidated Damages**

Failure to substantially complete the work within the time period specified, or as extended in accordance with the Contract Documents, will result in the deduction from the monies due to the Contractor the sum indicated in the following table for each calendar day which elapses between the end of the allowable construction period, if and as extended, and the date of substantial completion as certified by the Engineer.

Schedule of Liquidated Damages

Original Contract Amount

From More Than	To and Including	Charge Per Calendar Day
$0	$25,000	$150
$25,000	$50,000	$200
$50,000	$100,000	$250
$100,000	$500,000	$500
$500,000	$1,000,000	$1,000
$1,000,000	$2,000,000	$1,500
$2,000,000	$5,000,000	$2,500
$5,000,000	$10,000,000	$5,000
$10,000,000	----	$6,000

In addition to Liquidated Damages stated in the above table, the Contractor will also be responsible for payment of any legitimate claims made by other contractors working within the area who have incurred a loss as a result of Contractor's failure to complete the work of this project by the specified completion date(s).

In addition to Liquidated Damages, the Contractor shall be responsible for actual damages incurred by the Owner for failure to complete the work within the specified time period.

In addition to Liquidated Damages, the Contractor shall be responsible for additional engineering costs incurred by the Owner for failure to complete the work within the specified time period.

(17) **Cooperation by Contractor**

The Contractor shall conduct his/her operations so as to interfere as little as possible with those of other Contractors, Subcontractors, or the Public on or near the Work.

The Owner or Owner's Representative reserves the right, at any time, to contract for and perform other or additional Work on or near the Work covered by any Contract.

The Contractor shall be held responsible for any damage done, by him/her or his/her Subcontractors, to the Work performed by another Contractor.

The Contractor shall not take advantage of any apparent error or omission in the Plans and Quotation Documents. In the event the Contractor discovers any apparent error, discrepancy, or omission the Contractor shall immediately call upon the Engineer for interpretation and decision, and such decision shall be final.

(18) **Project Observation**

Observation of the work shall be provided by the Owner or their Representative. Additional observation of the work may be made by any other agencies having jurisdiction, as deemed necessary by those authorities.

(19) **Project Supervision**

The Contractor shall, during his/her daily progress, keep on the site at all times a non-equipment-operation competent superintendent and any necessary assistants, all satisfactory to the Engineer. The superintendent shall not be changed without the consent of the Engineer, and shall be on the project from the start of construction until all work on the project is complete. The Contractor's superintendent shall be responsible to oversee all phases of the project, including coordination and supervision of all subcontractors and their work.

(20) **Subcontractors**

The Contractor shall submit, with the bid, a list of all Sub-Contractors it intends to employ on the Project. Sub-Contractors must be able to demonstrate their technical and financial capability to execute the works in accordance with the Contract Documents. The Department of Correction shall maintain the right to object to any Sub-Contractor proposed by the Contractor, in which case the Contractor shall nominate an alternate Sub-Contractor, that is acceptable to the Owner, and the Quotation Sum shall be equitably adjusted.

(21) **Project Storage Area**

The Contractor shall locate their own storage area and acquire permission from the appropriated parties to store equipment and materials. The Contractor shall be responsible for restoring this storage area back to its original condition.

(C) SCOPE OF WORKS

In respect of the above, the expedition of the works is to include the following per the enclosed drawings, details, and specifications:

PHASE 1 – PRIORITY WORKS
Sections C1, C6, W1, W2, F1 and F2

1. Mobilization.
2. Supply and install necessary temporary security fencing, barricades and traffic control devices.
3. Clear vegetation and remove roots and stumps within the specified work areas.
4. Carry out excavation and concrete breaking for fence foundations where required.
5. Repair retained fence posts and horizontal members under the specified allowances.
6. Supply and install galvanized chain-link mesh, posts, rails, bracing and associated fittings as specified.
7. Construct the continuous concrete base at Section C1 and securely connect the mesh to prevent gaps at ground level.
8. Repair the gate at Section C1; price complete replacement as a separate alternative.
9. Install Owner-supplied razor wire at the specified locations.
10. Remove and dispose of redundant fencing after the replacement or approved temporary security barrier is accepted as secure.
11. Apply approved stump treatment and chemical regrowth control within the specified areas.
12. Backfilling, reinstatement and site clean-up.
13. Final inspection and demobilization.

PHASE 2 – REMAINING WORKS
Sections W3, C2, C3, C4, C5 & c7

1. Mobilization.
2. Supply and install necessary temporary security fencing, barricades and traffic control devices.
3. Clear vegetation and remove roots and stumps within the specified work areas.
4. Carry out excavation and concrete breaking for fence foundations where required.
5. Repair or replace existing fence posts under the specified allowances.
6. Supply and install galvanized chain-link mesh, posts, rails, bracing and associated fittings as specified.
7. Replace the pedestrian gate at Section C5, including frame, hinges and locking hardware.
8. Remove existing lower members where specified and install lower-level razor wire.
9. Install Owner-supplied razor wire at the specified locations.
10. Remove and dispose of redundant fencing after the replacement or approved temporary security barrier is accepted as secure.
11. Complete vegetation clearance and chemical regrowth treatment at Section C7.
12. Apply approved stump treatment and chemical regrowth control along the specified fence lines.
13. Backfilling, reinstatement and site clean-up.
14. Final inspection and demobilization.

The Contractor shall supply all materials, labour, equipment and temporary works necessary to complete the specified works, inclusive of duties and landing costs, except for the razor wire, which

will be supplied by the Owner. The Contractor shall include collection from the Owner's designated storage location, transport to the work areas, handling, installation and all required support arms, brackets, fixings, connections and terminations. Confirm the quantities, specification and availability of the Owner-supplied razor wire before installation and promptly report any shortfall or incompatibility.

Detailed requirements, pricing lengths, mesh openings, repair requirements and reference images for each section are provided in the attached Section Specifications and Reference Photos.

Provide separate prices for each section and phase in the Form of Quotation. The Owner may award selected sections or phases, subject to available funding. Proceed only with works authorised in writing.

Maintain perimeter security throughout the works in accordance with the Special Conditions. Upon substantial completion, arrange a detailed inspection with the Owner or Owner's Representative to facilitate final sign-off.

No changes to the Contract shall be undertaken without prior written approval from the Owner or Owner's authorised Representative.

(D) SCHEDULE OF RATES AND PRICES

All rates and prices to include materials and related accessories, placement, overhead, and profit and shall be used for determining net additions from the contract sum, where applicable. For details of the materials refer to drawings and specification.

ITEMS	UNIT	COST (BD$)
Labour – Labourer	Hour	$
Labour – Supervisor	Hour	$
Labour – Welder / Fabricator	Hour	$
Supply and install galvanized chain-link mesh – 1 in opening	Ft	$
Supply and install galvanized chain-link mesh – 2 in opening	Ft	$
Install Owner-supplied top razor wire, including supports and fixings	Ft	$
Replace fence post, including concrete breaking, removal, excavation, new foundation and reinstatement* No.	No	$

PLEASE LIST ALL OTHER MACHINE RATES BELOW

* INCLUDE A SEPARATE SHEET FOR ADDITIONAL RATES IF THERE IS INSUFFICIENT SPACE HERE

GENERAL

For variations to the contract not included above, the price will be determined on the basis of the base material and installation cost plus 10% for overhead and 5% for profit applied to the base cost.

(E) FORM OF QUOTATION

Contractors are required to fill in all spaces in this Quotation Form and Appendix.

NAME OF CONTRACT: Proposed Fencing Upgrades, Department of Corrections, Bermuda.

TO: GOVERNMENT OF BERMUDA, DEPARTMENT OF CORRECTIONS, 1 PENDER ROAD, DOCKYARD MA 01, BERMUDA

(a) Having examined the Conditions of Contract, Drawings, Instructions to Bidders, and Specifications for the execution of the above-named works, we the undersigned offer to execute, complete and maintain the whole of the said works for a sum in the amount of BD$_____ per the following:

PHASE 1 – PRIORITY WORKS

ITEM	DESCRIPTION	UNIT	QUAN.	LABOUR	MAT'L	COST (BD$)
1	**Preliminaries**					
1.1	Mobilization / Demobilization	LS	1	$	$	$
1.2	Temporary security fencing, barricades and access / traffic control	LS	1	$	$	$
1.3	Supervision, coordination, shop drawings and submittals	LS	1	$	$	$
1.4	Final inspection and handover documentation	LS	1	$	$	$
	TOTAL PRELIMINARIES					$
2	**Co-Educational Facility – C1**					
2.1	Replace mesh, 1 in opening, including removal, disposal and secure fittings; retain existing posts	LS	1	$	$	$
2.2	Continuous concrete base, including excavation and secure mesh connection	LS	1	$	$	$
2.3	Repair gate in additional section	LS	1	$	$	$
2.4	Install Owner-supplied razor wire, including supports and fixings	LS	1	$	$	$
2.5	Repairs to existing C1 posts and horizontal members. Identify repair quantities included in the quotation.	LS	1	$	$	$

2.6	Vegetation clearance, stump treatment, chemical regrowth control and reinstatement	LS	1	$	$	$
	TOTAL C1					**$**
3	**Co-Educational Facility –C6**					
3.1	Complete fence replacement, 2 in mesh opening, including posts, rails, bracing, fittings, foundations and removal of existing fence	LS	1	$	$	$
3.2	Install Owner-supplied razor wire, including supports and fixings	LS	1	$	$	$
3.3	Vegetation clearance, stump treatment, chemical regrowth control and reinstatement	LS	1	$	$	$
	TOTAL C6					**$**
4	**Westgate – W1 Double Fence Line**					
4.1	Complete replacement of both fence lines, 2 in mesh opening, including posts, rails, bracing, fittings, foundations and removal of existing fences	LS	1	$	$	$
4.2	Install Owner-supplied razor wire to both fences, including supports and fixings	LS	1	$	$	$
4.3	Clear and chemically treat the full approximately 3 ft wide corridor, including root and stump removal, waste disposal	LS	1	$	$	$
	TOTAL W1					**$**
5	**Westgate – W2 Coastal Fence Line**					
5.1	Complete fence replacement, 2 in mesh opening, including posts, rails, bracing, fittings, foundations and removal of existing fence	LS	1	$	$	$
5.2	Install Owner-supplied razor wire, including supports and fixings	LS	1	$	$	$
5.3	Vegetation clearance, stump	LS	1	$	$	$

	treatment, chemical regrowth control and reinstatement					
	TOTAL W2					**$**
6	**Farm Facility – F1**					
6.1	Complete fence replacement, 2 in mesh opening, including posts, rails, bracing, fittings, foundations and removal of existing fence	LS	1	$	$	$
6.2	Install Owner-supplied razor wire, including supports and fixings	LS	1	$	$	$
6.3	Vegetation clearance, stump treatment, chemical regrowth control and reinstatement	LS	1	$	$	$
	TOTAL F1					**$**
7	**Farm Facility – F2**					
7.1	Complete fence replacement, 2 in mesh opening, including posts, rails, bracing, fittings, foundations and removal of existing fence	LS	1	$	$	$
7.2	Install Owner-supplied razor wire, including supports and fixings	LS	1	$	$	$
7.3	Vegetation clearance, stump treatment, chemical regrowth control and reinstatement	LS	1	$	$	$
	TOTAL F2					**$**

TOTAL PHASE 1 — PRIORITY WORKS **$**_____

PHASE 2 – REMAINING WORKS

ITEM	DESCRIPTION	UNIT	QUAN.	LABOUR	MAT'L	COST (BD$)
8	**Preliminaries**					
8.1	Mobilization / Demobilization	LS	1	$	$	$
8.2	Temporary security fencing, barricades and access / traffic control	LS	1	$	$	$
8.3	Supervision, coordination, shop drawings and submittals	LS	1	$	$	$

8.4	Final inspection and demobilization	LS	1	$	$	$
	TOTAL PRELIMINARIES					**$**
9	**Westgate – W3**					
9.1	Complete fence replacement, 2 in mesh opening, including posts, rails, bracing, fittings, foundations and removal of existing fence	LS	1	$	$	$
9.2	Install Owner-supplied razor wire, including supports and fixings	LS	1	$	$	$
9.3	Vegetation clearance, stump treatment, chemical regrowth control and reinstatement	LS	1	$	$	$
	TOTAL W3					**$**
10	**Co-Educational Facility – C2**					
10.1	Complete fence replacement to match the specified existing configuration, with 2 in mesh opening	LS	1	$	$	$
10.2	Install Owner-supplied razor wire, including supports and fixings	LS	1	$	$	$
10.3	Vegetation clearance, stump treatment, chemical regrowth control and reinstatement	LS	1	$	$	$
	TOTAL C2					**$**
11	**Co-Educational Facility – C3**					
11.1	Replace mesh, 2 in opening, including removal, disposal, fittings and bottom restraint; retain suitable posts	LS	1	$	$	$
11.2	Install Owner-supplied razor wire, including supports and fixings	LS	1	$	$	$
11.3	Vegetation clearance, stump treatment, chemical regrowth control and reinstatement	LS	1	$	$	$
	TOTAL C3					**$**

12	**Co-Educational Facility – C4**					
12.1	Replace mesh, 2 in opening, including removal, disposal, fittings and bottom restraint; retain suitable posts	LS	1	$	$	$
12.2	Remove and dispose of existing continuous lower member	LS	1	$	$	$
12.3	Install Owner-supplied razor wire, including supports and fixings	LS	1	$	$	$
12.4	Vegetation clearance, stump treatment, chemical regrowth control and reinstatement	LS	1	$	$	$
	TOTAL C4					**$**
13	**Co-Educational Facility – C5**					
13.1	Replace mesh, 2 in opening, including removal, disposal, fittings and bottom restraint; retain suitable posts	LS	1	$	$	$
13.2	Complete pedestrian gate replacement, including leaf, frame, hinges and locking hardware	LS	1	$	$	$
13.3	Install Owner-supplied razor wire, including supports and fixings	LS	1	$	$	$
13.4	Vegetation clearance, stump treatment, chemical regrowth control and reinstatement	LS	1	$	$	$
	TOTAL C5					**$**
14	**Co-Educational Facility – C7**					
14.1	Vegetation, root and stump removal, waste disposal and chemical regrowth treatment over 388 ft²	LS	1	$	$	$
	TOTAL C7					**$**

TOTAL PHASE 2 — REMAINING WORKS **$**_____

TOTAL PROJECT COST — PHASES 1 & 2 **$**_____

(b) We acknowledge that the Appendix forms part of our Quotation.

(c) We undertake to commence the works on _____, 2026 and will complete all construction works by _____,2027. It the event that the Owner dictates the start date, we undertaken to complete the work within _____ calendar days per the Instructions to Contractors, Section 12.

(d) We agree to abide by this Quotation for the period of *Ninety* days from the date fixed for receiving the same and it shall remain binding upon us and may be accepted at any time before the expiration of that period.

(e) Unless and until a formal Agreement is prepared and executed, this Quotation, together with your written acceptance thereof, shall constitute a binding Contract between us. We understand that you are not bound to accept the lowest or any Quotation you may receive.

Dated this _____ day of _____ 2026.

Signature: _____

Name: _____

Title: _____

duly authorized to sign Quotation for and on behalf of:-

_____

(BLOCK CAPITALS)

Address: _____

_____

Witness: _____

Address: _____

_____

Occupation: _____

(F) APPENDIX

(a)	Amount of Liquidated Damages:	Refer to Instructions to Bidders, Section 14
(b)	Minimum payment during progress of works:	$2,000
(c)	Percentage of Retention:	10% during construction, reduced to 5% for 6 months following substantial completion
(d)	Warranty Period (Remedying Defects):	12 months
(e)	Minimum amount of 3rd Party Insurance:	$1,000,000

Contractor Acknowledges (Initial)

Addendum: _____

(G) CERTIFICATE OF CONFIRMATION OF NON-COLLUSION

NOTES FOR THE CONTRACTOR/BIDDER

The essence of Open RFQ is that the Department of Corrections shall receive bona fide competitive Quotations from all Contractors. In recognition of this principle, all companies submitting a quotation will be required, by way of the signature of the Company Principle, state their agreement to the statements below, which indicates that the quotation has been submitted without any form of collusion.

The Certificate of Confirmation of Non-Collusion is a mandatory requirement from all bidders. Any bids submitted which do not include a signed copy of the Certificate will be wholly rejected and will not be included in the evaluation process.

If it is later found that the undertakings made below have been breached at any stage of the process, the bidder will be expelled from the process immediately. In the event that this is discovered after a contract award, legal action may be taken against the bidder and/or any party involved in the matter.

False submissions may also exclude the bidder, and any other person or company involved in collusion, from bidding for future contracts issued by the Department of Corrections.

(H) CONFIRMATION OF NON-COLLUSION

I/We certify that this is a bona fide Quotation, intended to be competitive and that I/We have not fixed or adjusted the amount of the Quotation or the rates and prices quoted by or under or in accordance with any agreement or arrangement with any other person.

I/We confirm that we have not received any additional information, other than that contained within the quotation pack, or supplementary information provided to all bidders.

I/We also certify that I/We have not done and undertake that I/We will not do at any time any of the following acts:

(a) communicating to a person other than the quotation administrator the amount or approximate amount of my/our proposed Quotation (other than in confidence in order to obtain quotations necessary for the preparation of the Quotation for insurance) or

(b) entering into any agreement or arrangement with any other person that he shall refrain from tendering or as to the amount of any Quotation to be submitted; or

(c) offering or agreeing to pay or give or paying any sum of money, inducement, gift /hospitality or valuable consideration directly or indirectly to any person in relation to this quotation.

Signed

(1) _____ Status _____

(2) _____ Status _____

for and on behalf of

_____

Date _____

(I) EVALUATION CRITERIA AND SCORING METHODOLOGY

Quotations will be reviewed for compliance with the submission requirements and evaluated against the following criteria:

Item	Evaluation criterion	Information to be assessed	Weighting
1	Relevant qualifications, experience and references	Experience delivering comparable fencing works, qualifications of proposed personnel and relevant project references.	20%
2	Financial analysis	Quotation pricing, financial capacity and compliance with applicable Government payment obligations.	25%
3	Social, economic and environmental considerations	Local employment, participation of local businesses, training opportunities, and health, safety and environmental practices, as detailed in the approved evaluation matrix.	30%
4	Methodology, programme and resources	Proposed work sequence, maintenance of perimeter security, temporary barriers, access coordination, personnel and equipment resources, and delivery programme.	25%
	Total		**100%**

Supporting Information

Bidders shall submit the following with their quotations:

1. Company profile and details of relevant fencing projects.
2. Qualifications and experience of the proposed supervisor and key personnel.
3. Relevant client references.
4. Completed pricing schedules.
5. Proposed methodology and programme, including arrangements for maintaining perimeter security throughout the works.
6. Details of proposed subcontractors.
7. Supporting information addressing the social, economic and environmental evaluation criteria.

Scoring of Qualitative Criteria

Qualitative criteria will be scored using the following scale:

Score	Assessment
5	Excellent — exceeds requirements.
4	Good — meets requirements with additional benefits.
3	Satisfactory — meets requirements.
2	Partially meets requirements, with minor reservations.
1	Limited response, with major reservations.
0	No response or does not meet requirements

(J) LOCAL BENEFITS (SOCIAL, ECONOMIC AND ENVIRONMENTAL)

LOCAL BENEFITS
(SOCIAL, ECONOMIC AND ENVIRONMENTAL)

All pages of this form must be completed and returned with the Proponent's response.

This form is used to gather information to influence and help the economic transformation and enable meaningful participation of Bermudians and "specified business" in Bermuda's economy. This form looks at the ownership, management structures, and skill development opportunities in an effort to gather information about the businesses bidding on Government Contracts. The Government's aim is to increase access to local economic activities and encourage skills training opportunities for Bermudians along with the Government's use of specified businesses.
Rated criteria in the Government's **Standard Evaluation Matrix Section 3** is equivalent to **mandatory 30%** of the overall score. It helps the public officers to measure, promote equality opportunities, and optimize the participation of specified businesses.

Ownership:

1. Bermudian Owned Business……☐ Yes ☐ No

2. Are you defined as a "Specified Business" in Bermuda (Small or Medium Sized)?

☐Yes ☐No

☐ Other_____

Definition - According to the Code of Practice Project Management and Procurement, **"Specified Business"** means a Bermudian-owned and owner-operated business enterprise with such characteristics as the Bermuda Economic Development Corporation may determine and

(A) gross annual sales of less than one million dollars, or an annual payroll of less than five hundred thousand dollars; or

(B) at least three of the following attributes:
(i) gross annual revenue of between $1,000,000 and $5,000,000;
(ii) net assets of less than $2,500,000;
(iii) an annual payroll of between $500,000 and $2,500,000;
(iv) between a minimum of 11 and a maximum of 50 employees; and
(v) been in operation for a minimum of 10 years.

3. Provide a copy of the Certificate of Incorporation (if applicable).

Copy attached ☐ Yes ☐ No

4. Number of employees/Bermudians

Please indicate the total number of persons employed by the company and the number and percentage of Bermudian employees.

NUMBER OF NON-BERMUDIANS:	
NUMBER OF BERMUDIANS:	
NUMBER OF EMPLOYEES:	
PERCENTAGE OF BERMUDIANS:	

Management Control

5. INCUMBENCY CERTIFICATE

The undersigned being the secretary of the company has named below (the "Company"), a company duly organised and existing under the laws of the Islands of Bermuda and having it's registered office as set out below **DO HEREBY CERTIFY** that the following is a true and correct listing of the Directors and Officers of the Company in full force and effect as of the date hereof.

DIRECTORS and ALTERNATE DIRECTORS

NAME	TITLE

OFFICERS

NAME	TITLE

IN WITNESS WHEREOF I have hereunto set my signature in accordance with the Bye-Laws of the Company.

Company Name: ……

.

Skill Development - Apprenticeships/training opportunities

6. Do you offer apprenticeships/training opportunities?

☐Yes ☐ No

7. Does your business offer Bermudian's apprenticeships/training opportunities?

☐Yes ☐ No

8. Does your business offer Bermudian's internship opportunities?

☐Yes ☐No

9. If yes, to questions 8 and 9, what apprenticeship or training opportunities exist, please indicate below. (add more lines as needed)

NUMBER	NAME	NON BERMUDIAN	BERMUDIAN	APPRENTICESHIPS OR TRAINING OFFERED BY YOUR COMPANY (month/year)

Preference Procurement

10. Will the proponent use Bermuda specified businesses in their supply chain?

Yes _____No _____

If no, then please provide an explanation_____

11. Will the proponent use Bermuda specified business sub-contractors (if applicable)?

Yes _____No _____

If no, then please provide an explanation_____

Enterprise and Supplier Development

12. Safety and Health, Sustainability and Environmental Policies

Please indicate whether the business has a:

a) Safety and Health Policy,

☐Yes ☐ No, if yes, then please provide a copy.

b) Sustainable Goods and Services Policy

☐ Yes ☐No, if yes, then please provide a copy.

c) Environmental Policy.

☐ Yes ☐No, if yes, then please provide a copy.

Date: _____
Company Name: _____
_____

(K) COMPANY PROFILE FORM

Ministry of Justice
Department Responsible: Department of Correction
Request for Quotations: Proposed fencing upgrades
Westgate correctional facility, co-educational facility
And farm facility

COMPANY PROFILE FORM

This document comprises the following Sections:

Section I: Company Information
Section II: Product or Service Details
Section III: Company Experience; Professional and Technical Staff
Section IV: Customer experiences

Note: In addition to this form, respondents may submit their standard company profile brochures.

SECTION I

Company Information		
Vendor Name		
Company Description		
Contact Information		
Primary Contact	***Phone***	***Email***

SECTION II

Product or Service Details	
Details	***Provide a detailed description of the product or service your company delivers***
Capabilities	***Provide more information about the benefits and capabilities your company provides***

SECTION III

COMPANY EXPERIENCE, PROFESSIONAL AND TECHNICAL STAFF	
Relevant Experience	***Provide any information about previous experiences, clients, or success stories a minimum of 3 examples***

Key Personnel	***Provide a List of key personnel and their experience, certifications and/or skills***

The respondent may attach documentation to support this section in lieu of completing this section.
Please indicate that documentation has been attached above.

SECTION IV

CUSTOMER EXPERIENCES				
Professional References	Provide information for at least three (3) recent clients including name and contact information (e-mail and phone). Attach corresponding reference letters to your submittal.			
	Project	***Date Completed***	***Phone***	***Email***