



The Court of Appeal for Bermuda

Ref. A/50

Friday, 13th January 2012

CIRCULAR NO: 2 of 2012
TO ALL COUNSEL

COURT OF APPEAL CALENDAR: 5th March 2012 to 23rd March 2012 SESSION

I enclose herewith a Draft Cause List for the forthcoming session. Dates and times are always subject to change during the session. The Honorable President has directed that Appellants should be prepared to proceed with their appeals on very short notice at any time during the appeal period, and not only on the listed date.

- The Draft Cause List constitutes a ‘*Notice of Hearing*’ of dates to all involved in the appeals.
- The session will begin on **Monday, 5th March 2012** and will probably end on **Friday, 23rd March 2012**. The President of the Court of Appeal has directed me to say that if there are changes to the list, they will be made for the convenience of the Court and not at the convenience of Counsel.
- Appellants (including anyone acting “In Person”) are reminded that they are to observe the *Rules of the Court of Appeal* when submitting further applications or documentation.
- **CIVIL APPEALS:** Counsels are reminded to provide their Submissions and Authorities in accordance with the dates ordered by the Registrar. As the Court of Appeal Judges are travelling from overseas, it is necessary to have all Submissions received in a timely manner. This allows all appeals to proceed expeditiously. Counsels are reminded of Circular No. 1 of 2007, wherein only Core Bundles are to be submitted for “big” Civil Appeals.
- **CRIMINAL APPEALS:** When Notices of Appeal are submitted for Criminal matters, the Notices of Appeal should be accompanied by a letter or certificate from the Legal Aid Office stating that the Appellant’s legal aid coverage is extended to cover the appeal. If the extension of Legal Aid is not received within a month of filing, the appeal process may be delayed until fees are paid. (Kindly refer to the *Court of Appeal for Bermuda Rules, Third Schedule.*)
- Appellants’ Submissions and Authorities must be submitted to the Registry on or before **Wednesday, 15th February 2012**; the Respondents’ Submissions and Authorities are to be submitted by close of business on **Friday, 24th February 2012**. This supersedes any and all prior Circulars. The fact that there are negotiations ongoing between the parties is not a good reason for refraining from submitting the Submissions.
- Kindly notify the Court of Appeal Officer when you are about to file your submissions. This will ensure their receipt, appropriate filing and direction thereafter.
- The Justices have requested that the Authorities provided in the bundles only contain the head note and the relevant pages/passages that are being cited. More than that will be extraneous.
- If there are to be any changes to the filed Submissions, the onus is on the Appellant/ Respondent to update their filed documents at the convenience of the Court Officers.
- If an adjournment of an appeal must be sought, the Appellant must notify the Registrar and the Respondent of this intension prior to filing the documents. In no less than **four days** prior to the start of the session, the Appellant must file a Notice of Motion with Affidavit in support to request the adjournment of the appeal and appear before the Court when duly summoned. This does not guarantee that the request will be granted.
- Finally, because of the schedule and the pressure of work that will be on the Court of Appeal Judges while they are here, Appellants are asked to notify the Registrar of the Court and the Respondent(s) as soon as possible if they intend to abandon an appeal. The Notice of Abandonment should be filed shortly after said notification.

Copy:	Attorney General’s Chambers Department of Corrections Director of Public Prosecutions Legal Aid Bermuda Bar Association
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